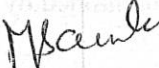


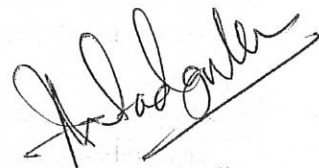
Minutes of IQAC Meeting on 27th July 2018

1. Principal Dr. Ashwini Madgulkar, welcomed and introduced the new nominated members.
2. Dr. M.C. Damle briefed on “Minutes of last IQAC meeting dt. 24th April 2018.
3. Dr. Tembhurne submitted the details of current status of our application for assessment by NAAC. The college has submitted SSR (Self Study report) to NAAC on 15th Jan 2018 along with fees. Clarification to NAAC queries (received on 29th June 2018) was uploaded within the time limit on 13th July 2018. Prequalification details are awaited. The next steps expected are payment of second level and logistics expenses, NAAC Peer Team visit (Inspection). Communication from NAAC regarding dates of inspection, is expected.
4. Dr. Bhalekar informed that SYNAPSE-2018, a research presentation competition at UG and PG level will be held in October 2018.
5. Dr. Damle informed that teachers maintain “Course Files” for the subjects taught. These are checked annually, as a routine practice. The checking was done in July 2018.
6. Dr. Gandhi informed that teachers have checked the “Lab Files” maintained by lab assistants, as a routine practice, in July 2018.
7. Dr. MRP Rao presented ‘Result analysis’ of University exams in May 2018. The overall result is satisfactory.
8. Dr. Chitre presented the faculty feedback on “50-10” lecture method adopted since 15th June 2018. Some faculty find it difficult to complete the targeted syllabus in 50 min. Overall observation is increase in students’ attentiveness.
9. Activities planned for 2018-19.
 - A) Dr. Damle informed that the syllabus from PCI (Pharmacy Council of India) has been implemented from 2018-19 at B.Pharm. as well as M.Pharm. B.Pharm. Sem. –I will commence from 1st Aug. 2018 and M.Pharm. Sem-I from 20th Aug. 2018 as per DTE guidelines. The activities planned during June to 27th July 2018 were reviewed. The RAC (Research Advisory Committee) meeting and visit to Parvati Jal Sudhikaran Kendra were rescheduled(TSC)
 - B) Dr. Bhandari informed that applications will be submitted to SPPU under QIP (Quality Improvement Program) for Office Equipments and National level seminar on IVIVC (In-vitro in-vivo correlation).
 - C) Dr. MRP Rao informed that a list of Guest speakers is being prepared in consultation with faculty and Principal madam. Two such lectures are scheduled during Parents meet (31st Aug. 2018)
 - D) Dr. Gandhi said that a list of books and chemicals to be purchased as per PCI syllabus, will be submitted to CDC (College Development Committee)
 - E) Dr. Bhandari informed that college SWO(student welfare officer) Dr. Bandiwadekar, will be applying to SPPU for schemes like “Vishesh Margadarshan Yojana”, “Earn and Learn” etc.

PTO.

- F) Principal Dr. Ashwini Madgulkar informed that two of faculty members (Mr. Gajbe and Mrs. Kolhe) have been deputed to attend FDP (faculty development program) organized by Faculty Development Centre at SPPU. The list of selected candidates will be displayed by that centre is awaited.
10. Additional points discussed with permission of Chair were :
- a) Students feedback on Faculty performance will be taken mid-sem and end-sem to provide the scope for improvement to all faculty, based on the feedback.
 - b) The mode of conducting "Tutorials" for B.Pharm. Sem-I was discussed. Various inputs were- Open Book discussion, "Peer Tutoring", discussion on doubts asked.
11. Shri Ajay Patil sir suggested that teachers should be rewarded based on their API score, to motivate for even better performance. Proposal can be sent to Hon. Secretary for approval.



Dr. M.C. Damle
Co-ordinator

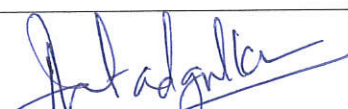

Dr. Ashwini R. Madgulkar
Chairperson

Action Taken Report
on the decisions of the IQAC meeting held on 27th July 2018

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr. No.	Decision	Action Taken
1.	Review the activity planned for Jun-July 2018-19	Two activities, RAC meeting and visit to Parvati Jal Shudhikaran Kendra have been rescheduled to August and September 2018 respectively.
2.	To apply to SPPU for QIP grants	Application for national level seminar and Equipment grant has been submitted to SPPU.
3.	Plan Guest lectures	A list of proposed guest lectures has been communicated to Hon. Secretary for approval.
4.	To organize "SYNAPSE-2018" in October.	Committees have been formed. The publicity of this event to all pharmacy college all over Maharashtra has been started.
5.	To plan mode of conduct of Tutorials (PCI syllabus)	Ways to conduct Tutorials has been discussed and finalized in staff meeting dated 330 th July 2018.
6.	To apply to SPPU for various "Student Welfare Schemes"	Dr. M.M. Bandiwadkar, SWO (Student Welfare Officer) has submitted application for "Earn and Learn Scheme"
7.	Depute staff for FDP.	Two faculty members have been deputed for FDP at SPPU in Aug-Sept. 2018.
8.	To propose Faculty appreciation/ Reward based on API score.	A proposal has been sent to Hon. Secretary.


Dr. M.C. Damle
Co-ordinator


Dr. Ashwini R. Madgulkar
Chairperson

Minutes of IQAC Meeting on 24th Oct. 2018

1. Dr. M.C. Damle confirmed that “Minutes of last IQAC meeting dt. 27th July 2018” have been emailed to all the members.
2. Dr. M.C. Damle informed that she has attended Syllabus Orientation Programme at Shankarrao Ursal College of Pharmacy, as a Resource person on 17th Oct. 2018. A detailed report has been submitted to criteria –I.
3. A) Various activities that can be conducted with teacher-parents co-ordination, for the benefit of students were discussed eg. Lecture by parents working in Pharmacy profession, student/teacher visits to industry, hospitals, retail/wholesale pharmacy etc.
B) The number of remedial lectures conducted at B.Pharm. were discussed
4. A) Dr. Bhalekar briefed about a national level seminar proposed in Jan 2019. The topic is “In Vitro In Vivo Correlation”. An amount of Rs. 1,94,000/- has been sanctioned by SPPU for this seminar.
B) Dr. Gandhi informed that 11 research proposals have been submitted to SPPU under ASPIRE scheme.
C) Principal Dr. Ashwini R. Madgulkar has allotted various AICTE schemes to teachers, for grant applications within stipulated time.
5. Dr. Tembhurne informed about LAN extension, improved internet speed and four wifi access points installed in Sept. 2018.
6. Dr. Chitre presented student progression data that included student support data in the form of various scholarships, guest lectures, progression of students to higher education, number of students qualifying competitive exams, Alumni meeting and contribution etc.
7. A) Quality Policy of college was reviewed and was decided to retain the same.
B) Dr. Chitre presented the suggestions by NAAC Peer team members
 - i. Teachers should keep applying to funding agencies
 - ii. College should have a policy for Interdisciplinary research
 - iii. Performance based Rewards to teachers should be given

In view of the above, Principal Dr. Madgulkar has advised teachers to prepare and submit proposals to AICTE in the stipulated time. It was decided that college RAC (Research advisory committee) will frame a policy for interdisciplinary research and send to Hon. Secretary, AISSMS for approval. Teachers may be rewarded based on student feedback, PBAS score, publications in high impact factor journals and research grants received from funding agencies. Such proposal will be submitted to Hon. Secretary, AISSMS for approval. Honorary Treasurer AISSMS SOCIETY, Shri Ajay Patil Sir initiated the idea of awards to non teaching staff. A proposal will be prepared and sent to Hon. Secretary, AISSMS for guidance and approval.

C) Adherence to Academic calendar was reviewed by principal Dr. Madgulkar.

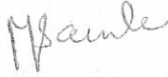
P.T.O.

D) Actions initiated by college for the development of support staff viz. nomination to attend various orientation programs was highlighted by Mr. P.N. Bhosale. The purchase committee process of obtaining quotations from various agencies for personality/ skill development session of support staff, will be taken up.

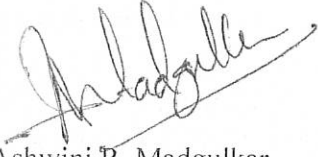
E) Mr. Bhosale mentioned the Quality sustenance initiatives taken up are :- regular IQAC meetings, participation in NIRE, preparation and review of AAA in every December since 2016.

F) Dr. Gandhi detailed the Peer Expert lectures scheduled in Oct-Nov, 2018.

8. Dr. Gandhi mentioned that Energy audit of college was carried out by M/s. Storm Enrgie Pvt. Ltd. They have conveyed their recommendations to society office.



Dr. M.C. Damle
Co-ordinator



Dr. Ashwini R. Madgulkar
Chairperson

Action Taken Report
on the decisions of the IQAC meeting held on 24th October 2018

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr. No.	Decision	Action Taken
1.	Activities to be planned for the students benefit by parent-teacher interactions	Class teachers have been instructed to shortlist the PTI (Parent-teacher Initiatives) for Jan – March 2019
2.	Teachers to apply for AICTE grants	Proposals for RPS, MODROB and STTP submitted to AICTE
3.	Policy for interdisciplinary research to be framed	Policy for interdisciplinary research has been framed and forwarded to Hon. Secretary , AISSMS for approval.



Dr. M.C. Damle

Co-ordinator



Dr. Ashwini R. Madgulkar

Chairperson

Minutes of IQAC Meeting on 23rd Jan. 2019

1. Dr. M.C. Damle confirmed that “Minutes of last IQAC meeting dt. 24th Oct. 2018” have been emailed to all the members. The members were informed about “Action Taken Report”
2. Criteria I: Curriculum Aspects(MRPR): Curriculum related points discussed in the earlier meetings hence no special points to discuss under this criterion.
3. Criteria II : Teaching, Learning and Evaluation(MCD)
Parent-teacher Initiative activities planned : Faculty Industry visit, Lecture by Mr. Ajit Sonavwane for Final yr B.Pharm. and M.Pharm. (Chemistry) regarding Bulk Drug Manufacturing, Hospital pathology lab visit for SY B. Pharm. students.
Initiatives for advanced learners (MOOCS): A proposal to fund the certificate fee of online courses for class toppers, to be communicated to Hon. Secretary for approval.
Instructional days in odd semester

Class- Semester	Start date	End date	Instructional days
B. Pharm. Sem-I	1 st Aug 2018	30 th Nov 2018	61
Sem -III	15 th June 2018	16 th Nov 2018	90
Sem-V	2 nd July 2018	16 th Nov 2018	79
Sem-VII	15 th June 2018	16 th Nov 2018	89
M.Pharm. Sem-I	20 th Aug 2018	7 th Dec 2018	59

4. Criteria III : Research
Dr. Gandhi mentioned that a few of our college entries had been shortlisted for next round of Avishkar but did not qualify for next rounds.
Dr. Bhalekar presented summary of Oral/Poster presentations so far in 2018-19.
Publications : 35
Presentations : 16
Conference attended : 4
Book published : 1
5. Criteria IV : Infrastructure and Learning Resources
Dr. Bhandari informed that though our college has 2(f) 12(B) status, we are not eligible to apply for development grants like IMF (Instrumentation Maintenance Facility) grant from UGC under XII plan.
He mentioned that purchase of one smart board has been sanctioned by SPPU.
6. Criteria V : Student progression
Dr. Temburne presented a Report on Bloom’s Taxonomy related initiative. The percentage of students attempting application based questions is 36-42% at B.Pharm., 47-83% at M.Pharm.

7. Criteria VI : Governance

Principal Dr. Madgulkar reviewed of activities planned vs conducted during 25th Oct 2018 to 22nd Jan 2019.

Dr. Chitre presented a Review and decision on NAAC Report received.. It was decided to organize International Seminar in 2019-20

Principal Dr. Madgulkar has received details of Performance based felicitation/Award for teaching staff from IOIT and similar information related to support staff is to be obtained.

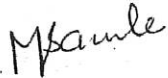
Mr. P.N. Bhosale informed that it was difficult to get quotations for Development activities for support staff due to small number and varied categories like peons, Laboratory assistants and office staff. The one quotation received to be forwarded to Hon. Secretary for further directions.

Post accreditation initiatives : we have applied for 2 STTP to AICTE , online courses for advanced learners, Self development online courses for faculty : Dr. MRP Rao will circulate a staff notice for information.

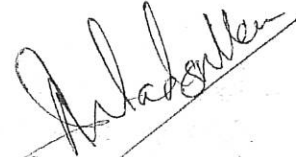
Activities in 2018-19 as per AQAR format : Dr. Chitre mentioned that

- a) Some IPR courses to be initiated(MRB-SVB-TSC)
- b) Parent Teacher Initiatives to be conducted (TSC-MCD)
- c) Work on Incubation centre to be initiated(MRB-SVB)

8. Dr. Gandhi mentioned that Best practices will be revised from current academic year.



Dr. M.C. Damle
Co-ordinator



Dr. Ashwini R. Madgulkar
Chairperson

Action Taken Report
on the decisions of the IQAC meeting held on 23rd January 2019

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr. No.	Decision	Action Taken
1.	Implementation of activities planned for the students benefit under PTI ie parent-teacher interactions	Mr. Sonawane addressed Final year B.Pharm. and M.Pharm. (Chemistry) students on the topic "API and overview of Pharmaceutical industry" on 11 th Feb 2019
		Faculty visited Lupin Ltd on 16 th Feb 2019. The departments visited were drug discovery and toxicology research.
2.	Initiative for advanced learners	Proposal forwarded to Hon. Secretary , AISSMS for approval.
3.	Planning for International seminar to be conducted in next academic year	Advice is being sought from the experts in the field.
4.	Appreciation of teaching and Non-teaching staff based on performance.	Proposal prepared and communicated to Hon. Secretary sir for approval.
5.	Faculty development	Workshop for teaching staff planned in Non-teaching training planned in
6.	Self development initiatives	Staff notice circulated regarding Free online courses for faculty(MRPR)
7.	IPR courses to be initiated	Discussions are on with Kairos LLP
8.	Incubation centre : Work to be initiated	Third party communications have commenced
9.	New Best Practices for 2018-19 onwards	Best practices have been shortlisted in a staff meeting



Dr. M.C. Damle

Co-ordinator



Dr. Ashwini R. Madgulkar

Chairperson

Minutes of IQAC 4th Meeting of 2018-19 on 2nd May 2019

1. Dr. M.C. Damle confirmed that “Minutes of last IQAC meeting dt. 23rd Jan. 2019” have been emailed to all the members. The members were informed about “Action Taken Report”
2. Criteria I: Curriculum Aspects: Dr. MRP Rao informed that feedback about curriculum is being collected from students and teachers. It will be analysed. The feedback of Pharmaceutics and Pharm. Chemistry teachers about subjects in new PCI syllabus, has been forwarded to respective BOS for their meeting in April 2019. SPPU appointments of our faculty on various positions are being collected.
3. Criteria II : Teaching, Learning and Evaluation(MCD)
 - a. M.Pharm. QA Sem-II students and five faculty members visited Electrolab, Navi Mumbai in March 2019. This technique of experiential learning helped the students to understand OQ-PQ tests for dissolution test apparatus and various latest equipments.
 - b. Initiatives for advanced learners (MOOCS): A proposal to fund the certificate fee of online courses for class toppers, has been approved by Hon. Secretary, AISSMS. The toppers of each class in Dec 2018 SPPU exam have been informed. They will choose a course from Swayam site.
 - c. The results of semester exams conducted by SPPU in Dec 2018 indicate that
 - Among the class topper students, 87.5% are girls.
 - Out of 28 subjects at B.Pharm., there are 11 subjects wherein more than 15% students have failed. The reasons and possible means of improvement were discussed. The concerned subject teachers have submitted their opinion in writing.
 - d. Parent-teacher Initiative activities : Hospital pathology lab visit for a few SY B. Pharm. students and one faculty was conducted in April 2019, with the help from Mrs. Jagdale, former nurse at YCM Hospital Chinchwad, who is parent of Ms. Shubhada Jagdale at M. Pharm. QA
 - e. Instructional days in even semester

Class- Semester	Start date	End date	Instructional days
B. Pharm. Sem-II	4 th Jan 2019	12 th April 2019	56
Sem -IV	4 th Jan 2019	19 th April 2019	64
Sem-VI	4 th Jan 2019	19 th April 2019	65
Sem-VIII	4 th Jan 2019	19 th April 2019	65
M.Pharm. Sem-II	7 th Jan 2019	10 th May 2019	75

4. Criteria III : Research

Dr. MRB informed that the competition of "Inhouse Research projects" was held. Five teams registered out of which team comprising of Miss Tejaswini Kale, Mrunal More and Shruti Mhamane won under guidance of Mrs Amruta Avlaskar. The team was given a prize money of Rs 2500 /- divided among them.

It is suggested that all teachers should actively guide students for such Inhouse projects of short duration. With more participation, external referees can be invited as judge for the competition.

5. Criteria IV : Infrastructure and Learning Resources

Dr. Bhandari informed that white electromagnetic smart board, LCD projector, two white boards purchased and installed in class room no 4(besides internet lab). Audited statement of income and expenditure and utilization certificate submitted to sppu university. Cheque of rs 1 lakh received

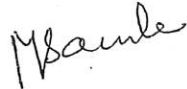
6. Criteria V : Student progression

Dr. Tembhone presented a Report on Bloom's Taxonomy related results of each class for odd and even semesters. The percentage of students attempting application based questions is seen to have improved for almost every class.

7. Criteria VI : Governance

- a. Principal Dr. Madgulkar reviewed of activities planned vs conducted during 23rd Jan 2019 to 2nd May 2019.
 - b. All the faculty have submitted accomplishment report of their allotted portfolios.
 - c. Dr. Chitre intioned that it was decided to organize International Seminar in December 2019 based on a topic covering Pharmaceutics and Pharm. Chemistry. Few resource persons have been contacted. Actual proposal will be submitted to SPPU in July 2019
 - d. Principal Dr. Madgulkar mentioned that Performance based felicitation/Award for teaching staff will be based on average score of PBAS submitted by faculty for both semesters of 2018-19.
 - e. Dr. Chitre mentioned that AQAR is being compiled for 2018-19, to be uploaded online by June 2019 end..
 - f. Faculty development : Dr. MRP Rao will co-ordinate FDP in June 2019.
8. Dr. Gandhi mentioned that College has accepted following two best practices from academic year 2018-19 to be submitted to NAAC under AQAR
Inhouse Research Projects and Alumni Contribution for college development.

9. It was decided by discussion that from AY 2019-20
- a) Student feedback should be obtained at the end of each semester instead of twice a semester.
 - b) Mentor-mentee meetings will be taken at-least twice a semester



Dr. M.C. Damle
Co-ordinator



Dr. Ashwini R. Madgulkar
Chairperson

Action Taken Report
on the decisions of the IQAC meeting held on 2nd May 2019

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr. No.	Decision	Action Taken
1.	Implementation of activities planned for the students benefit under PTI ie parent-teacher interactions	Staff and SY B. Pharm. students visited pathology lab at Hospital.
2.	Planning for International seminar to be conducted in next academic year	Some resource persons have been shortlisted and contacted.
3.	Appreciation of teaching and Non-teaching staff based on performance.	Average score of PBAS for both semesters of 2018-19 will be considered.
4.	Faculty development	Workshop for teaching staff planned in June 2019
5.	Review of Exam results	Teachers discussion on result improvement.
6.	Review of Instructional days	Reviewed
7.	Review of activities planned in academic calendar	Reviewed



Dr. M.C. Damle

Co-ordinator



Dr. Ashwini R. Madgulkar

Chairperson



Minutes of First IQAC Meeting of 2019-20 on 2nd August 2019

1. Dr. M.C. Damle briefed the members on “Minutes of IQAC meeting dt. 2nd May 2019” and confirmed that these minutes have been emailed to all the members.

2. Criteria I: Curriculum Aspects:

Dr. MRP Rao informed that the suggestions from faculty were forwarded to respective BOS at SPPU, some of which have been implemented.

3. Criteria II: Teaching Learning

AQAR 2018-19 criteria II highlights : Total number of students , Teachers , Pass percentage at final Year were discussed. Questionnaire designed for ‘Students Satisfaction Survey’ as required for new AQAR. The results are displayed on college website.

Result analysis of University Exam May 2019 results were discussed. Parents Meet planned on 30th Aug. 2019 with parents appealed to contribute to PTI.

Summary of “Students’ Feedback on faculty performance in 2018-19” was presented.

4. Criteria III : Research

The projects will be planned to apply for ASPIRE funding of SPPU.

Staff to design projects for AVISHKAR 2019 based on utility and commercialization criteria. Research Advisory Committee has decided that outside evaluator should be called for “Best In House Project” competition and permission for the same will be sought from the management.

Study of Research Grant opportunities for 2019-20 will be done.

The possibility of availing use of “TURNITIN” plagiarism software from SPPU will be explored. If such arrangement is not possible, procedure for purchase of ON-LINE plagiarism software will be initiated.

5. Criteria IV: Infrastructure

The college will subscribe the journals and periodicals as per the instructions and guidelines of AICTE. IQAC members suggested that possibility of subscribing plagiarism checking software at the society level can be explored. The maintenance related work shall be done as soon as possible on priority basis. A requisition letter will be sent to society office for purchase of new generator to fulfil the power back up of whole college.

The report of facility feedback from students was presented. Sound System installation at classroom for FY B.Pharm was discussed. It was decided to conduct Cleaning audit under infrastructure utility and maintenance in every 15 days and the report will be submitted to the Principal every month.

6.Criteria V: Student Progression

AISSMS COP has given financial support to M.Pharm. students in the form of Fee concession. Honorary Treasurer AISSM Society, Sri A.U.Patil Sir would be suggesting two such organizations who can help 1 girl student and one boy from an economically backward class. Capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Personal Counselling and Mentoring was carried out successfully for student benefit.

Various Guest lecturers were conducted for guidance of competitive examinations and career counseling for students. The number of students who qualified different Competitive examinations viz., GRE, GPAT, TOFEL, ILETS and GPAT (Graduate Pharmacy aptitude Test) and students' placement data was noted. No grievances received by Student Grievance, Internal Complaints and Antiragging committees for this academic year.

Meetings/activities organized by Alumni Association like Alumini Meet, Blood donation camp were discussed.

7.Criteria VI: Governance

As a routine procedure, Course files are checked for updation, once annually. This was completed in July 2019. Lab stock checking was carried out by Kamble madam, Store incharge in the month of July 2019. Lab file check was carried out in between 08/07/2019 to 10/07/2019 and all files found updated.

IQAC role in faculty development: a) completion of one online course from MOOCS made mandatory for teachers in 2019-20. All teachers have registere for course of their choice. B) Session was organized for teachers regarding UGC CARE Journals on 4th July 2019, with a view to create awareness about dynamic list of UGC approved journals.

AQAR details are received from almost all NAAC criterion In Charges barring a few wherein there is dependency on admission procedure etc. We have also emailed to NAAC office regarding submission deadlines as well as procedure if any for submission. So once the AQAR filling is completed by August end we would be able to upload it on college website and can get the link.

Principal reviewed the activitites planned up to end of July 2019.

8.Criteria VII: Best Practices

Institute has implemented many good practices of which has decided to mention following two as best practices for NAAC from academic year 2018-19 under AQAR-Inhouse Research Projects and Alumni Contribution

9.Activities planned for academic year 2019-20.

For the class of FY B. Pharm. with intake of 110, the practicals will be conducted in 4 batches instead of 3.

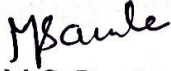
Dr. Bhandari and Dr. Tembhurne to finalise funding agencies to be applied to, for research grants.

The list of proposed guest lectures will be sent for approval to Hon. Secretary sir.

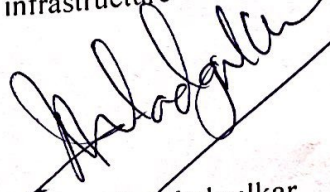
Purchase requirement has been forwarded to society office in required format in the month of April 2019 for approval. The purchase budget and requirement will also be put in the CDC meeting planned in the month of August 2019 for discussion.

Six faculty members have been deputed to register for FDP organized by NITTTR during October to December 2019.

Requirement of power back-up, especially due to frequent power outages dauly, was discussed. The requirement to be conveyed to Society office by infrastructure committee.



Dr. M.C. Damle
Co-ordinator



Dr. Ashwini R. Madgulkar
Chairperson

Action Taken Report
on the decisions of the IQAC meeting held on 2nd August 2019

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr. No.	Decision	Action Taken
1.	Parents Meet 2019, PTI.	Conducted on 30 th August 2019
2.	Projects for AVISHKAR 2019	Shortlisted and uploaded at SPPU website.
3.	Proposals for Research grants	One proposal submitted to AYUSH and two to ICMR
4.	Software for Plagiarism check	Request letter sent to Hon. Secretary, AISSMS
5.	Journals to be shortlisted for subscription in 2020.	Journal selection done.
6.	Power back-up in class rooms for teaching aids like OHP, LCD.	Request letter sent to Hon. Secretary
7.	Student progression data to be compiled	Data compiled for B.Pharm. The process is ongoing for M.Pharm.
8.	Review of FDP	Thirteen teachers have successfully completed online course from NPTEL through Swayam Portal.
9.	Uploading AQAR 2018-19	The window at NAAC website is open for AQAR. Criteria wise uploading to begin.
10.	Strengthen Best Practices adopted	UG teachers instructed to guide Inhouse research projects in 2019-20.
11.	Expert Guest lectures	The proposed names have been approved by Hon. Secretary.

M.C. Damle

Dr. M.C. Damle
Co-ordinator

Ashwini R. Madgulkar

Dr. Ashwini R. Madgulkar
Chairperson



Minutes of Second IQAC Meeting of 2019-20 on 8th November 2019

1. 1. Dr. M.C. Damle briefed the members on “Minutes of IQAC meeting dt. 2nd Aug 2019” and confirmed that these minutes have been emailed to all the members.
2. Criteria I (MRPR) : Curriculum Feedback from Alumni will be taken during parents meet.
3. Criteria II (MCD)
Program committee has been constituted as per PCI norms. It consists of a Chairperson, Heads of Departments, student representatives. A meeting was held after sessional examination to review the progress and discuss any problems concerning curriculum
Result analysis of Sessional Exam results as per Bloom’s Taxonomy revealed that average score of attempting application based questions of higher difficulty level, was 52% at B.Pharm. and 74.86% at M.Pharm. level.
Parents Meet was organized on 30th Aug. 2019 The parents are briefed about activities and student development schemes at college. A session regarding counseling facility available at college was organized. Career guidance on opportunities in Clinical research was also organized.
Students visit to Central Instrumentation Facility, SPPU was organized for M.Pharm. Sem-I students. They were shown sophisticated instruments which is part of syllabus at MPAT subject. Dr. Damle and Dr. Gandhi accompanied the students.
Lecture on Entrepreneurship development, phytochemical research opportunities and Solid waste management have been shortlisted under PTI for 2019-20.
4. Criteria III : Action Taken Report of first RAC meeting of 2019-20 was presented with the following highlights.
The reports of BCUD SP Pune University. projects has been sent for plagiarism screening.
The projects for AVISHKAR 2020 competition have started uploading. number of projects from
B Pharm 3 M Pharm (min 01 per PG guide) and PhD 1
Project proposal submitted to ICMR by Dr S V Tembhone and Dr S V Bhandari.
5. Criteria IV(SVB): Report on Cleaning Audit under Infrastructure Utility and Maintenance was presented. Criteria for appreciation/penalty/issues of memo/action on annual increment have been finalised. Scores for percent cleaning has improved.

6. Criteria V: Students progression data for the batch passing B. Pharm. in July 2019 can be summarized as follows:

B.Pharm. : Placement 12%, pursuing higher education 49%, own business 5%, Waiting to go abroad 3.5%, Study gap 3.5%, Sabbatical 17, Failed 8.5%..

7. Criteria VI:

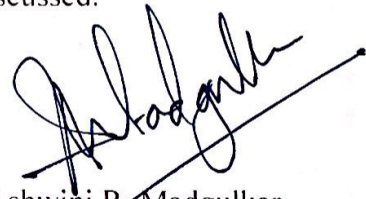
- a. IQAC role in faculty development: a) Thirteen teachers have completed one online course from MOOCS at Swayam portal in 2019-20. B) One day seminar attended by Mr. Omkar Devade and Mrs. Maitreyi Joshi at AISSMS COE on 4th Oct. 2019
- b. For AQAR 2018-19 submission to NAAC, the criteria heads to enter data and draft will be submitted to CDC for approval before final submission to NAAC.
- c. Review of activities planned in Academic calendar 2019-20 up to end of Oct 2019 was done.

8. Criteria VII(SVG): Review of Best practices for 2019-20 was done. IPR course at college started by Ms. Asha Hole, an alumna of our college. UG teachers have been asked to guide students for Inhouse projects.

9. Policy change in motivation for advanced learners was discussed.



Dr. M.C. Damle
Co-ordinator



Dr. Ashwini R. Madgulkar
Chairperson



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Action Taken Report on the decisions of the IQAC meeting held on 8th November 2019

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr. No.	Decision	Action Taken
1.	AQAR 2018-19 to be compiled and submitted to College Development Committee for approval.	AQAR as per NAAC format was submitted to College Development Committee and was approved in the meeting dated 27 th Nov. 2019. Academic and Administrative Audit (Data for 2018-19, based on parameters in addition to AQAR) was done in Dec. 2019

Dr. M.C. Damle

Co-ordinator

Dr. Ashwini R. Madgulkar

Chairperson

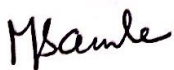


Minutes of Third IQAC Meeting of 2019-20 on 31st January 2020

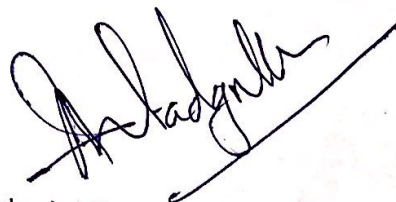
1. Dr. M.C. Damle briefed the members on “Minutes of IQAC meeting dt. 8th Nov. 2019” and confirmed that these minutes have been emailed to all the members.
2. Criteria I (MRPR) : Curriculum Feedback from Alumni will be taken during Alumni meet planned on 29th February.
3. Criteria II (MCD):
The University results of end semester exams have been declared but the marksheets have not been received. Hence the result analysis will be presented and reviewed in the next IQAC meeting.
PTI 2019-20: Mrs. Upadhyay, mother of SY student Maitreyi Upadhyay, guided the NSS students to perform “Street Plays” during camp in Jan. 2020.
The students’ feedback on faculty performance for first term of 2019-20 was reviewed. The performance was evaluated on 13 parameters. All the teachers have scored more than 7.5 out of 10.
4. Criteria III (MRB):
Dr. Bhalekar presented “Action taken Report” of Research Advisory Committee” meetings. Purchase of “Plagiarism CheckerX” software has been approved by Hon. Secretary.
Avishkar 2019-20 is an Interuniversity research competition. We had sent 5 UG, 11 PG and 1 Ph.D. entry. One UG entry from our college represented SPPU at Inter university competition. His entry has been selected for West Zone Anveshan 2019-20, a research competition organized by Research division of AIU (Association of Indian Universities)
Three teams will participate in MetExplore on 8th Feb 2020 at Nasik.
A total of 8 faculty members have applied for 10 AICTE funded schemes under AQIS.
Board of Development audit of 2 projects (2016-18) done, 4 PIs are waiting for further instructions.
It was decided that all M.Pharm. guides will ensure 2 publications/student and submit proof by end of February of the academic year (for the students who have completed M.Pharm. in June-Aug. of that academic year).

P.T.O.

5. Criteria IV(SVT): Based on the cleaning audit report submitted by assigned staff members to the cleaning audit committee there was good rating given to all cleaning sections in the month of October and November 2019. The average rating score for cleaning of all given section of college was approximately 82%.
6. Criteria V(TSC): Students progression data indicates 8 students were placed through "On Campus" placement drive. 11 students were placed through "Off campus" (Out of total 42 students)
7. Criteria VI:
- a) Most of the faculty have completed one online course at Swayam and submitted certificate/marklist. Some members are persuing it in Jan 2020 onwards. Mrs. Vidya Wable has scores the highest score of 95%.
As a part of "Faculty Development", faculty visited "Serum Institute" on Saturday 25th Jan. 2020.
- b) NAAC co-ordinator has confirmed that AQAR 2018-19 was submitted to NAAC online on 29th Jan. 2020 and also uploaded on our college website.
- c) Teachers have submitted "Performance Based Appraisal Forms" and will be scrutinized by the Principal.
- d) Faculty development program on "Stress management and Work-Life balance" was conducted on 6th Dec. 2019
- e) Office superintendent Mr. P.N. Bhosale presented details of workshops/seminars/training attendee by some non-teaching staff members.
- f) Dr. Gandhi presented details of Peer expert lectures conducted in this academic year.
- g) Review of activities planned in Academic calendar 2019-20 from Nov. 2019 to 31st Jan 2020 was done. Dr. Chitre explained various efforts for organizing International seminar.
- h) The Academic and Administrative audit AAA was conducted in the form of AQAR. The data for parameters that are not covered in AQAR but are part of our AAA format, were submitted by respective staff and compiled by Mr. P.N. Bhosale.
8. Criteria VII(SVG):
Dr. Gandhi presented activities conducted by NSS teamlike Nirmal Wari Abhiyan, Fort conservation, Save river drive, Camp at Hiware village during 9th-15th Jan 2020. The KVIFF film screening was organized on 7th Jan. 2020
9. All IQAC members congratulated Dr. M.R. Bhalekar for being chosen by SPPU for Best Teacher Award (Professional Course) for 2019-20. The award will be given on Foundation Day of SPPU 10th Feb. 2020



Dr. M.C. Damle
Co-ordinator



Dr. Ashwini R. Madgulkar
Chairperson



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ACTION TAKEN REPORT

On the decisions of IQAC in the meeting held on 31st January 2020

To implement the decisions taken during the above mentioned meeting, the following actions were taken

Sr. No.	Decision	Action Taken
1.	Curriculum related feedback to be taken from Alumni during annual meet in Feb. 2020	Feedback obtained and reviewed.
2.	M.Pharm. guides to follow up and ensure 2 publications per student till Feb 2020 for M.Pharm students who passed in Aug 2019	Feedback sought from PG guides and reviewed.
3.	Software to check Plagiarism "Checker X" to be purchased.	Purchased. Installation and being used to evaluate PG students thesis.
4.	Result analysis of SPPU exams Dec. 2019	Pending due to national lockdown since March 2020. To be taken up after college activities resume.

M Damle

Dr. M.C. Damle

Co-ordinator

Ashwini R. Madgulkar

Dr. Ashwini R. Madgulkar

Chairperson



Minutes of Fourth IQAC Meeting of 2019-20 held online on 27th June 2020

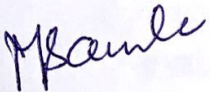
1. Dr. M.C. Damle briefed the members on “Minutes of IQAC meeting dt. 31st Jan. 2020” and confirmed that these minutes have been emailed to all the members.
2. Criteria I (MRPR) : Curriculum Feedback from Alumni taken during Alumni meet on 29th February was presented.
3. Criteria II (MCD):
The University results of end semester exams have been declared but the mark sheets were received in March. The result analysis was presented and reviewed. Remedial actions are planned.
 - a) Syllabus completion of even semesters of 2019-20 by teachers through online mode has been endorsed by the Class Representative students.
 - b) Various platforms used for online engagement of students were Cisco WebEx, Zoom meetings, Google classroom and Google meet etc.
 - c) Students responses were obtained using Google forms, mentimeter etc. Assessments were carried out by conducting exam as per PCI pattern and as MCQs.
 - d) Faculty have attended online webinars to understand concept of quantitative evaluation of attainment of Course and Program outcomes.
4. Criteria III (Dr. MRB):
 - a) Dr. Bhalekar, M.Pharm. In-Charge, informed that current research work status of M.Pharm. Sem-IV is at about 60-70%. Due to lock-down since March 2020.
 - b) Both the teams from our college won prize at IPA Quiz. This is fourth consecutive year for our college to win at annual IPA quiz.
5. Criteria IV (Dr. S.V. Bhandari): As per COVID-19 guidelines the footoperated sanitizers are made available outside principals cabin and admin office. All the admin staff are given the masks and all are directed to use masks compulsorily. No of staff attending college are strictly restricted as per the COVID 19 guidelines received only. Proper cleaning and maintenance of the physical infrastructure facilities is ensured as per the guidelines received
6. Criteria V (Dr. TSC): There was a discussion on mentoring made available to students and data on students participation in various competitions during lock-down period.

P.T.O.

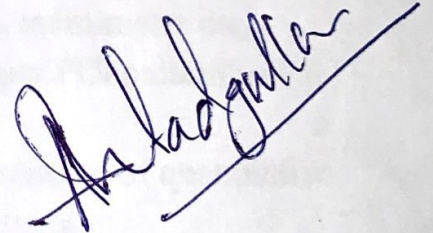
7. Criteria VI

- a) One webinar, One national level Technical lecture series(TLS) and one International FDP was organized by our college. Activity report was presented by DrTembhurne for TLS and DrChitre for FDP. Some faculty also attended FDP titled "Quality culture in Technical Institutes" organized by AISSMSCOE. All faculty have attended at least one FDP related to online teaching tools.
- b) As per recent NAAC guidelines, the window for submission of AQAR is June to Dec. every year. Accordingly it was decided that AQAR 2019-20 compilation should start.
- c) Office Superintendent P.N. Bhosale presented data on various webinars and training programs attended by non-teaching and library staff.
- d) Review of planned activities in the academic calendar from Feb 2020 till term end was taken by the Principal, Dr. Madgulkar.
- e) Dr. MRP Rao explained about guest lectures by people in corporate sector, organized for UG and PG students on topics like Brand management, Interview skills, communication skills and corporate self development program.

8. Criteria VII(Dr. SVG): Dr. Gandhi presented data on various alumni sessions organized for the benefit of current students under "Best practice-Alumni contribution" which included two sessions by alumni abroad.



Dr. M.C. Damle
Coordinator



Dr. Ashwini R. Madgulkar
Chairperson



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Action Taken Report

on the decisions of the IQAC meeting held on 27th June 2020

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr. No.	Decision	Action Taken
1.	Review of "Online Teaching-Learning" from March 2020 till date	Reviewed various online teaching methods learnt and used by faculty.
2.	Review of status of M.Pharm. students' research projects.	Reviewed. Instructions from the University regarding Thesis are awaited.
3.	Review of Infrastructure and special care to be taken by staff attending college.	Facilities like thermal scanner, foot-operated hand sanitizer dispenser, oxymeter, provision of masks etc was reviewed.
4.	AQAR 2019-20 to be compiled	Process is initiated.
5.	Apply to NAAC for assistance to organise "Quality" related seminar.	Proposal is prepared. NAAC coordinator of western region is contacted.

Dr. M.C. Damle

Co-ordinator

Dr. Ashwini R. Madgulkar

Chairperson



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No.1(2020-21)

Date	Time	Venue
18 th Sept. 2020	2 pm	Online on MS Teams

The following committee members attended the meeting:-

Sr. No.	Name	Designation
1.	Dr. Ashwini R. Madgulkar	Chairperson (Principal)
2.	Dr. Narendra Kadoo	IQAC Member (Local Society-Scientist, NCL, Pune)
3.	Mrs. Nanda Bakhle	IQAC Member (Parent stakeholder)
4.	Mr. Siddharth Kale	IQAC Member (Alumnus)
5.	Dr. Mrinalini Damle	IQAC coordinator
6.	Dr. M.R. P. Rao	Faculty member
7.	Dr. M.R. Bhalekar	Faculty member
8.	Dr. S.V. Bhandari	Faculty member
9.	Dr. T.S. Chitre	Faculty member
10.	Dr. S.V. Gandhi	Faculty member
11.	Dr. S.V. Tembhurne	Faculty member
12.	Mr. P.N. Bhosale	Senior Administrative Officer (Office Superintendent)

The following points of the agenda were discussed in detail and following resolutions were passed.

Subject No. 1: Welcome of the new members nominated for the term 2020-2022.

Resolution: Principal Dr. Ashwini Madgulkar, introduced the nominated committee members (for the duration 2020-22) and welcomed them to the 1st meeting of academic year 2020-21.

Subject No. 2: Review of the minutes of meeting conducted on 27th June 2020.

Resolution: Dr. M.C. Damle briefed the members on “Minutes of IQAC meeting dt.27th June 2020”

- Review of online “Teaching Learning Process” since March 2020.
- Review of status of M.Pharm. students’ research projects

- c) Review of Infrastructure and special care to be taken by staff attending college due to Covid-19 pandemic.
- d) AQAR 2019-20 to be compiled
- e) Apply to NAAC for assistance to organize "Quality" related seminar.

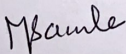
Subject No. 3: Review of the information to be submitted for AQAR 2019-20

Resolution: It was noted that college is in the process of preparing AQAR(Annual Quality Assurance Report) for 2019-20, to be submitted to NAAC before Dec. 2020. The highlights for criteria wise information were presented

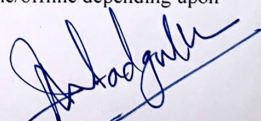
Subject No. 4: Planning of the activities to be taken up in the academic year 2020-21

Resolution: Following activities were planned for 2020-21:

- a) Guidance sessions under Parent Teacher Initiatives
- b) Participatation in NIRF.
- c) Student Development Schemes like online courses, special guidance programme for the students of First year B. Pharm and Journal Club
- d) Faculty Development: Planned as follows: MOOC, Faculty Development Program from AICTE-ATAL Academy in 2020-2, National webinars by IQAC. It was decided that we should apply to AICTE ATAL for organisation of online FDP. Even non-teaching staff have been instructed to register for and complete at least one MOOC at Swayam.
- e) College Development: Application for research grant schemes or infrastructure development schemes.
- f) Industry Institute partnership Cell: a flyer on "Services offered by college, to organise lectures from industry persons in the emerging careers like insurance.
- g) Activities for promotion of Innovation-Incubation: Special talks on skill development, research skills, entrepreneurship, start up, motivation, innovative idea generation, start upetc will be organized in near future.
- h) Extension and Outreach: While considering the COVID-19 situation, physical involvement of student's decision on this planning will take as per the instructions and approval of SPPU university.
- i) Modes of Alumni engagement: Special talks, guest lectures were organized by distinguished alumni from india and abroad. The activity will be continued.
- j) Activities under AICTE-Skill and Personality Development Grant: A cell has been established and conveyed to AICTE. Activities (online/offline depending upon pandemic situation) will be completed till Feb. 2021.



Dr. M.C. Damle
Coordinator



Dr. Ashwini R. Madgulkar
Chairperson



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Action Taken Report on the decisions of the IQAC meeting held on 18th September 2020

Sr. No.	Decision	Action Taken
1.	To conduct PTI activities as per plan	One session conducted on 24 th Oct. 2020
2.	Encourage and follow-up of student development activities	Students motivated for Journal club presentations, enrolment and course completion in Coursera
3.	Faculty to apply for research and Infrastructure development grants	Applications submitted to AICTE for RPS and SPICES
4.	IIPC activities as per plan	The first lecture in emerging areas for employment in insurance sector was conducted on 22-10-20 at 6.00 pm on Microsoft teams by our alumni Mr Manish Tripathi. Next lecture by Mr Vivek Sawarkar (Strides Pharmaceutical, Bangalore) is being scheduled around 5-10 Jan 2021. The consent is obtained.
5.	Activities by Innovation and incubation cell	The expert talks and special sessions on awareness and sensitization about incubation centre, start up and entrepreneurship are planned by Dr. Apporva Palkar, Dr. Chattopadhyay from venture centre and CEO from Bada Business, alumni and other eminent speakers are planned.
6.	Alumni contribution	The coffee with alumni guest lectures about career guidance were conducted and guidance about entrepreneurship development are planned.
7.	Activities under AICTE-Skill and Personality Development Grant	The skill development and personality development sessions and programmes are planned.

Dr. M.C. Damle

Co-ordinator

Dr. Ashwini R. Madgulkar

Chairperson



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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No.2(2020-21)

Date	Time	Venue
11 th Dec. 2020	10 am	Online on Zoom

The following committee members attended the meeting:-

Sr. No.	Name	Designation
1.	Dr. Ashwini R. Madgulkar	Chairperson (Principal)
2.	Shri D. R. Jitkar	Management representative, AISSMS
3.	Dr. Narendra Kadoo	IQAC Member (Local Society-Scientist, NCL, Pune)
4.	Dr. Uday Deshmukh	IQAC member (Industry: Cipla)
5.	Mrs. Nanda Bakhle	IQAC Member (Parent stakeholder)
6.	Mr. Siddharth Kale	IQAC Member (Alumnus)
7.	Ms. Kshitija Abhang	IQAC Member (Student)
8.	Dr. Mrinalini Damle	IQAC coordinator
9.	Dr. M.R. P. Rao	Faculty member
10.	Dr. M.R. Bhalekar	Faculty member
11.	Dr. S.V. Bhandari	Faculty member
12.	Dr. T.S. Chitre	Faculty member
13.	Dr. S.V. Gandhi	Faculty member
14.	Dr. S.V. Tembhurne	Faculty member
15.	Mr. P.N. Bhosale	Senior Administrative Officer (Office Superintendent)

The following points of the agenda were discussed in detail and following resolutions were passed.

Subject No. 1: Briefing on the minutes of last meeting

Resolution: The members were briefed on "Minutes of IQAC meeting dt. 11th Sept. 2020.

Subject No. 2: Review of the AQAR status for 2019-20.

Resolution:

With prior permission from Hon. Secretary sir, AQAR was submitted to AISSMS IOIT and COE. The AQAR has been scrutinised by AISSMS IOIT team. Their suggestions for improvement have been considered and revised AQAR is now submitted to AISSMS COE team for scrutiny.

Subject No. 3: Review of the college academic calendar till date.

Resolution: Principal Dr. Ashwini Madgulkar has reviewed the planned activities and presented the following:

- a) The standing committees like IQAC, CDC, IAEC, ICC, Grievance Redressal Committee have conducted the meetings as per the schedule.
- b) Online examinations have been conducted for B.Pharm., M.Pharm. as well as Ph.D. students (RPE and Course work) as per schedule
- c) Parents Meet was organized online on 11th July and Diabetes Day + AIDS day celebration was done online in Nov-Dec 2020
- d) College IQAC has organized webinars for "Online teaching Tools" on 23rd Sept., NAAC assessment Process on 24th Sept. 2020, "LMS for CO-PO attainment on 27th Nov. 2020, QA Dept. had organized webinar on Gas Chromatography in Oct.2020. Guest lecture was organized for students regarding "Preparation for GRE" in Dec.

Subject No. 4: Planning of the development of non-teaching staff in the current academic year 2020-2.

Resolution: The college has received proposed development program details from Mr. Sujeet Shinde. Since it involves group activities, considering the social distancing protocol in Covid-19 situation, it will be taken up at a later date.

Subject No. 5: Review of SYNAPSE/Elocution Competition.

Resolution: Elocution competition was organised on National Level on the occasion of Diabetes Day and AIDS day. It was noted that college organises "SYNAPSE" a state level research project competition every alternate year, which could not be organised in 2020 due to national lockdown in Covid pandemic. Hence online Elocution competition was organised.

Subject No. 6: Review of "Financial grant applications".

Resolution: It was noted that 3 RPS applications (Dr. SVG, Dr. MRPR and Dr. SVT) and 1 SPICES application (Dr. SVT) has been submitted to AICTE. One application has been submitted to DBT (Dr. ARM)

Subject No. 7: Review of activities under "Parent Teacher Initiative".

Resolution: It was noted that a session by Mr. Krishnakumar, Novartis Pharma was organised online on the topic "Biosimilars" on 24th Sept. 2020 for staff and students.

Subject No. 8: Review of "Student Development Schemes".

Resolution:

- a) Coursera is a online learning platform that provides Massive Open online courses (MOOCs) on paid basis. During pandemic situation, these were provided free of cost to students of college campus hit by pandemic. Our college took initiative to make

these available to our students free of cost. Total courses completed by pharmacy students of AISSMS were 148.

- b) Journal club activity has been started in 2020-21 keeping the vision of college in mind to instill research temperament in students. It incites the students to think and understand the way the research is carried out.

Subject No. 9: Review of "Faculty Development Schemes".

Resolution:

- a) Faculty Development Training" was organized by IQAC on 27th Nov. 2020 in association with APTI (Association of Pharmaceutical Teachers of India" on the topic "Learning Management System for CO-PO attainment"
- b) It is mandatory for faculty to complete at least one course under AICTE ATAL during the academic year. Most of the teachers have completed on course and submitted certificate.
- c) It has been made mandatory for faculty to complete at least one course under SWAYAM during the academic year.

Subject No. 10: Review of seminars planned under "IIPC".

Resolution: A lecture by Mr Vivek Sawarkar (Strides Pharmaceutical, Bangalore) is being scheduled around 5-10 Jan 2021.

Subject No. 11: Review of activities for promoting Innovation and Incubation.

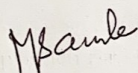
Resolution: Start up cell. -Activities and start up talks are finalized for Dec 2020 . Training sessions are planned and sent to soc office for approval.

Subject No. 12: Review of activities under AICTE-SPDC grant.

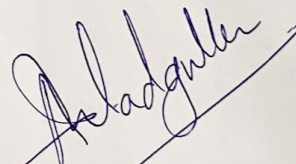
Resolution: Skill development and personality development activities and training sessions are planned for Dec 2020 and Jan 2021.

Subject No. 13: Review of application to AICTE for conducting ATAL FDP.

Resolution: Application to AICTE for conducting ATAL FDP is ready. It will be submitted when the portal opens. Application is being prepared for organising conference on Green Chemistry. (GOC)



Dr. M.C. Damle
Coordinator



Dr. Ashwini R. Madgulkar
Chairperson



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Action Taken Report on the decisions of the IQAC meeting held on 11th December 2020

Sr. No.	Decision	Action Taken
1.	To conduct PTI activities as per plan	One session conducted on 20 th Dec. 2020
2.	Review of Faculty Development	Guest lectures for faculty and students in Feb.- March 2021: Vaibhav Ghegade and Dr. Garud
3.	Faculty to apply for Infrastructure development grants	Application submitted to AICTE for MODROB
4.	IIPC activities as per plan	Organised a session by Mr Vivekanand Sawarkar from Stride pharmaceuticals, Bangalore on 5 th March 2021
5.	Activities by Innovation and incubation cell	Awareness sessions conducted, participation in B2e competition organised by SPPU.
6.	Alumni contribution	Three "Coffee with conversation sessions" were organised.
7.	Activities under AICTE-Skill and Personality Development Grant	Sessions have been planned for Communication skill development, Interview skill development, Soft skill development, Technical skill development
8.	Application to AICTE for FDP	Two Proposals submitted for AICTE-ATAL (online FDP proposed in Sept 2021) One proposal for off-line FDP is ready for upload.
9.	Development activity for non-teaching staff	Quotes invited for online training

Dr. M.C. Damle

Co-ordinator

Dr. Ashwini R. Madgulkar

Chairperson

Principal
AISSMS College of Pharmacy
Pune-1



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No.3(2020-21)

Date	Time	Venue
12 th March 2021	11.30 am	Online on Google Meet

The following committee members attended the meeting:-

Sr. No.	Name	Designation
1.	Dr. Ashwini R. Madgulkar	Chairperson (Principal)
2.	Shri D. R. Jitkar	Management representative, AISSMS
3.	Dr. Narendra Kadoo	IQAC Member (Local Society-Scientist, NCL, Pune)
4.	Mrs. Nanda Bakhle	IQAC Member (Parent stakeholder)
5.	Mr. Siddharth Kale	IQAC Member (Alumnus)
6.	Ms. Kshitija Abhang	IQAC Member (Student)
7.	Dr. Mrinalini Damle	IQAC coordinator
8.	Dr. M.R. P. Rao	Faculty member
9.	Dr. M.R. Bhalekar	Faculty member
10.	Dr. S.V. Bhandari	Faculty member
11.	Dr. T.S. Chitre	Faculty member
12.	Dr. S.V. Gandhi	Faculty member
13.	Dr. S.V. Tembhumne	Faculty member
14.	Mr. P.N. Bhosale	Senior Administrative Officer (Office Superintendent)

The following points of the agenda were discussed in detail and following resolutions were passed.

Subject No. 1: Briefing on the minutes of last meeting

Resolution: The members were briefed on "Minutes of IQAC meeting dt. 11th Dec. 2020.

Subject No. 2: Review of the AQAR status for 2019-20.

Resolution:

AQAR 2019-20 has been updated as per the suggestions from AISSMS IOIT and COE. Approval is also received from Society office for final submission. Will be uploaded in a week's time. The last date for uploading is 31st May 2021.

Subject No. 3: Review of the college academic calendar till date.

Resolution: Principal Dr. Ashwini Madgulkar has reviewed the planned activities and presented the following:

- a) The standing committees like CDC, Anti-ragging committee, Anti-discrimination cell, Grievance Redressal Committee have conducted the meetings as per the schedule. The activity by ICC will be planned when contact details of resource person are available from Central media team.
- b) FY orientation and Welcome party were conducted online.
- c) Personality development workshop was conducted for B. Pharm. and M. Pharm. students during 7th to 12th Dec 2020
- d) As per PCI notification, information regarding PCI affiliation has been uploaded at PCI website and necessary fees have been paid in Jan. 2021.
- e) Start-up related talks as well as Alumni interaction sessions have been organized.

Some planned activities could not be conducted since the students are not permitted to physically join college due to pandemic. These are Health Check-up, Animal handling workshop, Sports week and NSS camp.

Subject No. 4: Planning of the development of non-teaching staff in the current academic year 2020-21.

Resolution: The college has received proposal for ONLINE development program. It will be organised with due permission from management.

Subject No. 5: To review "Students' Exit Feedback" and "students placements data for 2019-20"

Resolution: It was noted that Graduate exit feedback was overall a favourable report, appreciating the teaching quality, support of non teaching staff and encouragement and support and guidance for co curricular and extracurricular activities. Contribution of college to personality development was appreciated. Report by post graduate students was favorable appreciating research guidance, research facilities and overall infrastructure. The infrastructure and research environment was appreciated.

Comments for improvement were mentioned for Library, Placement and Industry projects

The concerned committees are working on improvement.

Placement 2019-20: 06 students (01 B Pharm and 05 M Pharm) placed in Sanofi, Goa in Production, packaging and quality control. Joining was delayed because of pandemic and delays in results. All students joined by October 2020. 02 M Pharm students were selected at Emcure pharm., Pune through online interviews. They were placed in Chemistry R and D and In regulatory affairs departments. Students whatsapp groups have been formed separately for B Pharm and M pharm passed out batch and continuously placement opportunities are posted on the groups and logistic support provided to the students.

Subject No. 6: To review status of grant applications so far.

Resolution: It was noted that recently AICTE has given call for proposal submission under MODROB. While due to limit in the number of proposal submission, only Dr. M.C. Damle has been able to submit under MODROB scheme and the proposal is under evaluation. Three more proposals are submitted under SERB power by Dr. Ashwini R. Madgulkar, Dr. Damle and Dr. Trupti Chitre and these are under evaluation. There are 5 research proposals (1 DST, 1 DBT and 3 from AICTE) are showing pending to evaluate.

Subject No. 7: To discuss pros-cons of starting new research journal (online)

Resolution: Dr M R Bhalekar reported to IQAC that the basic preparation for starting such a journal as per requirement of NAAC has been done. He also informed that this journal will encompass work done in all related field such as cosmetic, herbal, AYUSH, dental, microbiology. The members were requested to share their views regarding whether funds, availability of manuscripts, increased work load to staff concerned with this would be deterrent to actually starting the journal. Mrs Nanda Bakhle (parent representative) and Dr Narendra Kadoo also contributed their views. Dr Ashwini Madgulkar provided a detailed picture of difficulties that might confront such a venture.

Subject No. 8: To review extension activities and Guest lectures planned/conducted in 2020-21

Resolution: The reports of Youth Day and Cancer Day celebrated in Jan 2021 and International Women's Day in March 2021 were presented. Summary of guest lectures organised for students and faculty was also noted.

Subject No. 9: To review ELAT scores

Resolution:

It was noted that "Teaching-Learning and Evaluation Committee" conducts Entry Level Aptitude test for newly admitted students on the day of Orientation. It consists of MCQs on Science and English. The scores are communicated to all teachers so that due guidance can be provided during mentoring meetings and regular academics.

Subject No. 10: Result analysis of SPPU exams of Oct. 2020

Resolution: It was noted that more than about 90% students have scored SGPA more than 7 out of 10. A list of students scoring less than 7 is circulated to all teachers so that so guidance for studies can be provided by the concerned subject teachers.

Subject No. 11: Summary of students' feedback on faculty performance

Resolution: The Salient Features of Faculty performance evaluation through Students' feedback were

Conducted online using Google form/sheet from all students of the respective class. The feedback was sought on parameters which were revised especially for online teaching mode.

The scores(out of maximum 5) for teachers were not less than 3, and maximum was 4.1. The feedback summary of the class was provided to each teacher with remarks from the principal.

Subject No. 12: Review of students progression data

Resolution: Students pursuing higher education are 25 out of 62 (UG), 1 out of 47 (PG), Placements on+off campus 7 UG and 26 PG

Subject No. 13: To review seminars by IIPC

Resolution: Webinar was delivered by Mr Vivekanand Sawarkar, Strides Pharmaceutical, Bangalore on MS Teams platform on February 5, 2021 on the topic "Computerised System Validation".

Subject No. 14: Activities for promoting Innovation-Incubation.

Resolution: It was noted that 4 expert talks were organized on start up and entrepreneurship topics. Our students have attended 6 Webinars on Start up, Incubation, Entrepreneurship development, National Education policy and education abroad etc topics , organized by different colleges. total no. of participants were more than 70 for each webinar

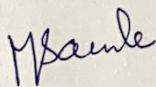
Subject No. 15: To review activities under AICTE-SPDC grant.

Resolution: The training of SC/ST students under SPDC grant is scheduled between 13th to 20th March 2021. Under the same grant, the New Laptop, PC, Power back system, LCD screen and Library journals purchase procedure is going on. Purchase orders have been issued to vendors, the process will complete before 31st march 2021.

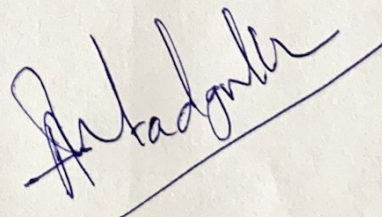
Subject No. 16: To review Best practices for 2020-21/ GOC application

Resolution: 1. Institute will be continuing with same best practices as per meeting held with Principal and NAAC core committee.

2. GOC (Grant for organizing conference) has been submitted on the topic "Recent Advances in Green Practices in Pharmacy" by Coordinator Mr. Rahul Padalkar and Cocordinator Dr. Santosh Gandhi



Dr. M.C. Damle
Coordinator



Dr. Ashwini R. Madgulkar
Chairperson



ACTION TAKEN REPORT

On the decisions of IQAC in the meeting held on 12th March 2021

To implement the decisions taken during the above mentioned meeting, the following actions were taken

Sr. No.	Decision	Action Taken
1.	To submit AQAR 2019-20 to NAAC	Uploaded at NAAC website on 16 th April 2021. It has been accepted.
2.	Development activity for non-teaching staff	Non-Teaching Staff have attended three day's National Level Workshop on Skill Development Programme from 21 st May 2021 to 23 rd May 2021 organized by IQAC, Modern Education Society's College of Engineering, Pune And one day webinar on "Stress Management" organized by AISSMS College of Engineering, Pune
3.	To work on suggestion received in Students Exit feedback	The concerned committee members are working on improvement
4.	To review status of various application for funding	Application to organize online FDP under AICTE ATAL is sanctioned.
5.	To review training provided to students and material purchased under AICTE-SPDC grant	Skill development and personality development training was provided to SC-ST students. Material purchase- Order released for purchase of desktop pc, laptop, motorized projection screen, power back up system. Material not yet received due to COVID-19 lock down under AICTE-SPDC grant The FTIR spectrophotometer and chemicals were purchased from RPS GRANT OF AICTE. Material not yet received due to COVID-19 lock

M Damle

Dr. M.C. Damle

Coordinator

Ashwini R. Madgulkar

Dr. Ashwini R. Madgulkar

Chairperson



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No.4(2020-21)

Date	Time	Venue
28 th May 2021	11 am	Online on Google Meet

The following committee members attended the meeting:-

Sr. No.	Name	Designation
1.	Dr. Ashwini R. Madgulkar	Chairperson (Principal)
2.	Shri D. R. Jitkar	Management representative, AISSMS
3.	Dr. Uday Deshmukh	IQAC member (Industry: Cipla)
4.	Mrs. Nanda Bakhle	IQAC Member (Parent stakeholder)
5.	Mr. Siddharth Kale	IQAC Member (Alumnus)
6.	Ms. Kshitija Abhang	IQAC Member (Student)
7.	Dr. Mrinalini Damle	IQAC coordinator
8.	Dr. M.R. P. Rao	Faculty member
9.	Dr. M.R. Bhalekar	Faculty member
10.	Dr. S.V. Bhandari	Faculty member
11.	Dr. T.S. Chitre	Faculty member
12.	Dr. S.V. Gandhi	Faculty member
13.	Dr. S.V. Tembhrune	Faculty member
14.	Mr. P.N. Bhosale	Senior Administrative Officer (Office Superintendent)

The following points of the agenda were discussed in detail and following resolutions were passed.

Subject No. 1: Condolences on sad demise of Dr. Ganesh Hegde, Advisor-NAAC

Resolution: All the members offered heartfelt condolences

Subject No. 2: Briefing on the minutes of last meeting

Resolution: The members were briefed on the "Minutes of IQAC meeting dt. 12th March 2021 as well as the "Action Taken Report"

Subject No. 3: Curriculum Feedback

Resolution: Feedback has been obtained from students. Curriculum feedback is to be collected from faculty for other subjects.

Subject No. 4: Review of the “teaching –learning” in online mode.

Resolution: Members reviewed plan for online practicals and scores of faculty evaluation by Sem-I students.

Subject No. 5: Review status of M.Pharm. research projects

Resolution: Students will be asked to work on research project after college reopens as per SPPU and State government directives.

Subject No. 6: Need of library digitisation.

Resolution: Renewal process for Inlibnet is being followed up. Efforts will be initiated for library digitization.

Subject No. 7: Review of “Peer Mentoring”

Resolution: Buddy mentoring system has been initiated from 2020-21. The progress is being monitored.

Subject No. 8: Governance overview

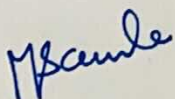
Resolution: Members reviewed the planned activities and Action –Taken. Decision to be taken regarding “Value added course” and Off-line development program for support staff

Subject No. 9: Review the outcome of best practices in 2020-21

Resolution: Reviewed.

Subject No. 10: Review fulfilment of strategic plans

Resolution: A Seminar is planned under IIPC on AI/ Data Analytics



Dr. M.C. Damle
Coordinator



Dr. Ashwini R. Madgulkar
Chairperson



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2F.12B recognition by UGC, Affiliated to Savitribai Phule Pune University
Accredited by NAAC with A Grade

Action Taken Report on the decisions of the IQAC meeting held on 28th May 2021

Sr. No.	Decision	Action Taken
1.	To obtain curriculum related feedback from faculty members	Feedback has been collected from staff.
2.	Review of teaching plan for "online practicals"	Teachers have planned online practical as video, principle explanations, demonstrations etc.
3.	Review of students' feedback on faculty performance	Reviewed
4.	Review of M.Pharm. research projects	Research students permitted to work as per SPPU circular with proper precautions of Covid protocol
5.	IIPC activities as per plan: session to be organised for AI/ Data Analytics	Organised a session by Mr Ashish Babiwale from Navigo, Mumbai on 30 th June 2021 on "Data Analytics"
6.	Work towards library digitization	Institutional subscription to Inlibnet is renewed. We have given access to all the stakeholders and students for following online free data bases and e-journals and books. N-list e books- 1,64,309 and 6150 e journals. Some book CDs are also available for students.
7.	Review of "Peer mentoring" system	Reviewed.
8.	Decision to be taken on "Value added course"	Quotations are being called for value added courses.
9.	Development activity for non-teaching staff	Modules for training of Support staff are being finalised.

Dr. M.C. Damle

Co-ordinator

Dr. Ashwini R. Madgulkar

Chairperson



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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 1(2021-22)

Date	Time	Venue
7 th Sept. 2021	11.00 am	Online on Google Meet

The following committee members attended the meeting:-

Sr. No.	Name	Designation
1.	Dr. Ashwini R. Madgulkar	Chairperson (Principal)
2.	Shri D. R. Jitkar	Management representative, AISSMS
3.	Dr. Narendra Kadoo	IQAC Member (Local Society-Scientist, NCL, Pune)
4.	Mrs. Nanda Bakhle	IQAC Member (Parent stakeholder)
5.	Mr. Siddharth Kale	IQAC Member (Alumnus)
6.	Ms. Kshitija Abhang	IQAC Member (Student)
7.	Dr. Mrinalini Damle	IQAC coordinator
8.	Dr. M.R. P. Rao	Faculty member
9.	Dr. M.R. Bhalekar	Faculty member
10.	Dr. S.V. Bhandari	Faculty member
11.	Dr. T.S. Chitre	Faculty member
12.	Dr. S.V. Gandhi	Faculty member
13.	Dr. S.V. Tembhurne	Faculty member
14.	Dr. M.M. Bandiwadekar	Invited member
15.	Dr. P.B. Deshpande	Invited member

The following points of the agenda were discussed in detail and following resolutions were passed.

Subject No. 1: Briefing on the minutes of last meeting

Resolution: The members were briefed on "Minutes of IQAC meeting dt. 28th May 2021.

Subject No. 2: Discussion on "Value Added Courses".

Resolution:

To finalise "Value Added Courses" to be offered to the students.

Subject No. 3: Review of Teaching-learning Process.

Resolution:

- a) The activity of mapping Course outcomes to Program Outcomes in quantitative manner should begin.
- b) Innovative modes of online teaching learning to be continued/ pursued in 2021-22.
- c) AQAR 2020-21 to be reviewed in Oct. 2021
- d) Finalization of Electives to be offered at B.Pharm. Sem-VII
- e) Scholar support scheme to be continued.

Subject No. 4: Plan for Research related activities in 2021-22.

Resolution:

- a) Awareness among faculty and students to be increased regarding "Research Metrics".
- b) B.Pharm. Sem-VIII projects to be communicated for publications.
- c) Workshop to be organized for teachers regarding IPR sensitization.
- d) To frame IP Policy for the college.
- e) Focus on MOU with Research institutes/ NGOs.

Subject No. 5: To review utilisation of library resources

Resolution: Steps to be taken to improve utilisation of library resources like Inlibnet e-resources, CheckerX software.

Subject No. 6: Criteria V related planning

Resolution:

- a) To critically evaluate Students Exit Feedback and take necessary action.
- b) To focus on creating and maintaining strong Alumni data for possible contributions under various activities at college.
- c) To encourage students to participate in co-curricular and extra-curricular activities.

Subject No. 7: Criteria VI related planning

Resolution:

- a) To organize Faculty development programs for each department specific research.
- b) To organize "Soft skills related workshop" for support staff.
- c) To submit application to NAAC for organizing Quality related Seminar
- d) To continue to organize activities for the benefit of students under PTI (Parent teacher initiative)
- e) To continue participation in NIRF/ follow-up for data submitted in Feb. 2021
- f) To have regular sessions on GPAT guidance by M.Pharm students for B.Pharm students
- g) Review of activities planned since July 2021 till date was discussed

Subject No. 8: To review Criteria VII plans for 2021-22

Resolution:

- a) "Code of Conduct" awareness Sessions to be organized for Non-Teaching Staff, undergraduate and postgraduate students
- b) To send Proposal to society office for Green audit/Environment Audit and Energy Audit
- c) To organize various activities under Gender Sensitization Plan

Dr. M.C. Damle
Coordinator

Dr. Ashwini R. Madgulkar
Chairperson

Sl. No.	Name	Designation
1	Dr. Ashwini R. Madgulkar	Chairperson (Principal)
2	Dr. M.C. Damle	Coordinator
3	Dr. Anurag K. Patil	IPAC Member (Legal)
4	Dr. Anurag K. Patil	IPAC Member (Finance)
5	Dr. Anurag K. Patil	IPAC Member (Sports)
6	Dr. Anurag K. Patil	IPAC Member (Security)
7	Dr. Anurag K. Patil	IPAC Member (IT)
8	Dr. Anurag K. Patil	Faculty member
9	Dr. Anurag K. Patil	Faculty member
10	Dr. Anurag K. Patil	Faculty member
11	Dr. Anurag K. Patil	Faculty member
12	Dr. Anurag K. Patil	Faculty member
13	Dr. Anurag K. Patil	Faculty member



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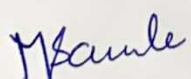
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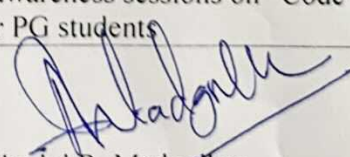


Action Taken Report

on the decisions of the IQAC meeting held on 7th September 2021

No.	Decision	Action Taken
1.	To finalise "Value Added Course" to be offered to the students.	Contacted agencies for collaboration. Discussion ongoing. Survey done to find students interest.
2.	The activity of mapping Course outcomes to Program Outcomes in quantitative manner should begin	Guidance session by PV Deshmukh sir from AISSMS COE was organised for CO-PO mapping process
3.	Innovative modes of online teaching learning to be continued/ pursued in 2021-22	Being done.
4.	AQAR 2020-21 to be reviewed in Oct. 2021	Checked by IQAC team from COE
5.	Finalization of Electives to be offered at B.Pharm. Sem-VII	Done. Five electives offered at Sem-VII
6.	Scholar support scheme to be continued.	Approval received for reimbursement of Swayam Exam fees to five toppers. Cheques will be issued.
7.	Awareness among faculty and students to be increased regarding "Research Metrics"	Mrs Shital Patil conducted seminar on "Research Metrics" as part of peer review lectures
8.	To frame IP Policy for the college	The letter for seeking permission for inclusion of patent attorney to IP cell whose help is needed to frame policy is sent to Hon Secretary sir.
9.	Workshop to be organized for teachers regarding IPR sensitization	Quotation is invited from Ms Geniobrain IP solutions for the same.
10.	Steps to be taken to improve utilisation of library resources like Inflightnet e-resources, CheckerX software	Promoted and motivated students and staff to use online library resources like INFLIBNET, N-LIST Journals through social media-whatsapp and e-mails. Librarian has sent links for various pdf files of e-books. OPAC software demonstrated to students.
11.	Review of Students Exit Feedback.	Reviewed by Principal madam and instructed Chemistry dept. faculty to train the students with respect to safety measures/ fume hood etc.
12.	To organise Faculty Development program	International FDP scheduled on 16 th Nov. 2021
13.	To organise "Soft skills" related workshop for support staff.	Scheduled in the first week of Dec. 2021
14.	To submit application to NAAC for Quality related webinar	Sent via email as well as hard copy in Sept. Reminder in Oct. Reply is awaited.
15.	To continue activities like PTI, participation in NIRF	Done
16.	To conduct GPAT guidance sessions	The sessions are conducted.
17.	To organise awareness sessions on "Code of conduct" and Gender sensitization	Conducted awareness sessions on "Code of conduct" for PG students


Dr. M.C. Damle
Co-ordinator


Dr. Ashwini R. Madgulkar
Chairperson



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 2(2021-22)

Date	Time	Venue
26 th Nov. 2021	11.30 am	Online on Google Meet

The following committee members attended the meeting:-

Sr. No.	Name	Designation
1.	Dr. Ashwini R. Madgulkar	Chairperson (Principal)
2.	Shri D. R. Jitkar	Management representative, AISSMS
3.	Dr. Uday Deshmukh	IQAC Member (Industry)
4.	Mrs. Nanda Bakhle	IQAC Member (Parent stakeholder)
5.	Mr. Siddharth Kale	IQAC Member (Alumnus)
6.	Ms. Kshitija Abhang	IQAC Member (Student)
7.	Dr. Mrinalini Damle	IQAC coordinator
8.	Dr. M.R. P. Rao	Faculty member
9.	Dr. S.V. Bhandari	Faculty member
10.	Dr. T.S. Chitre	Faculty member
11.	Dr. S.V. Gandhi	Faculty member
12.	Dr. S.V. Tembhurne	Faculty member
13.	Dr. M.M. Bandiwadekar	Invited member
14.	Dr. P.B. Deshpande	Invited member

The following points of the agenda were discussed in detail and following resolutions were passed.

Subject No. 1: Briefing on the minutes of last meeting

Resolution: The members were briefed on "Minutes of IQAC meeting dt. 7th Sept. 2021.

Subject No. 2: Discussion on "Value Added Courses".

Resolution:

Various organizations were contacted for collaborating, further action to be initiated.

Subject No. 3: Review of Teaching-learning Process.

Resolution:

- The activity of revising/rephrasing Course outcomes is being done as per new syllabus.
- Innovative modes of online teaching learning adopted by teachers in 2021-22 were reviewed.

Subject No. 4: Plan for Research related activities in 2021-22.

Resolution:

- a) Faculty members to be encouraged to contribute to "Industry connect" activities.
- b) To organise "Industry defined problem solving competition" for B. Pharm. students.
- c) To encourage students (who are physically reporting to college) to undertake "In-house research projects"
- d) To apply for organization of FDP under AICTE ATAL in 2022-23.
- e) To participate in Rajnibhai Patel competition for Best Thesis in 2021-22.

Subject No. 5: To review Infrastructure and resources

Resolution:

The IT facilities like internet speed, LAN connectivity, Big size LCD screen to be upgraded to suffice the additional requirement of online and offline teaching facilities to UG and PG students

Subject No. 6: Criteria V related planning

Resolution:

- a) Students should be motivated to participate in co and extra-curricular activities
- b) To increase alumni contribution in various areas for students and college development.

Subject No. 7: Criteria VI related planning

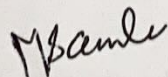
Resolution:

- a) To follow-up with NAAC for scheduling Quality related Seminar
- b) To conduct AAA (Academic and Administrative Audit) as per SPPU format for 2020-21.
- c) Review of activities planned since Sept. 2021 till date was discussed

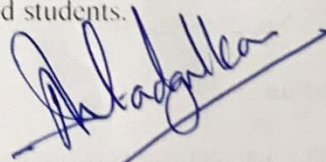
Subject No. 8: To review Criteria VII plans for 2021-22

Resolution:

- a) It was noted that "Committee to monitor code of conduct" has been reconstituted with students from current batch.
- b) "Code of Conduct" awareness Sessions to be organized for Non-Teaching Staff.
- c) To organize "Pharmacist Oath" for newly admitted students.



Dr. M.C. Damle
Coordinator



Dr. Ashwini R. Madgulkar
Chairperson



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Accredited by NAAC with A Grade



Action Taken Report

on the decisions of the IQAC meeting held on 26th November 2021

No.	Decision	Action Taken
1.	To initiate actions regarding "Value Added Course" to be offered to the students.	The committee for Value added courses has shortlisted few courses based on students' interest and cost of course. As per discussion with Principal madam, further action has been initiated
2.	Innovative modes of online teaching learning to be continued/ pursued in 2021-22	Being done.
3.	Faculty members to contribute to "Industry Connect" activity	Industry visit and project undertaken.
4.	To plan "Industry defined Problem solving competition" for UG students	Will be scheduled in March/ April after GPAT exam
5.	To draft proposals for application to AICTE for ATAL FDP 2022-23	It is in progress.
6.	To participate in "Raj nibhai Patel Best Thesis Competition"	The process has been started. The application will be submitted by March 2022.
7.	The IT facilities like internet speed, LAN connectivity, Big size LCD screen to be upgraded	Big size LCD screen is installed. LAN connectivity and IT facilities up gradation is in process.
8.	To frame IP Policy for the college	Framing of IP policy is in process with the help of patent attorney.
9.	Workshop to be organized for teachers regarding IPR sensitization	Quotation is invited from Ms Geniobrain IP solutions for the same.
10.	To follow up with NAAC for Quality related webinar	Conducted on 25 th Jan 2022
11.	To motivate students for participation in co-curricular and extra-curricular activities.	Being done. Students have won prizes at poster/oral presentation competitions.
12.	To take steps to increase alumni contribution to students and college development.	Being done.
13.	To conduct Academic & Administrative Audit" for 2020-21 as per SPPU format.	Being done.

M. C. Damle

Dr. M.C. Damle
Co-ordinator

Ashwini R. Madgulkar

Dr. Ashwini R. Madgulkar
Chairperson



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COLLEGE OF PHARMACY
IMPARTING EXCELLENCE IN EDUCATION & RESEARCH



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 3(2021-22)

Date	Time	Venue
2 nd March 2022	12.30 pm	Online on Google Meet

The following committee members attended the meeting:-

Sr. No.	Name	Designation
1.	Dr. Ashwini R. Madgulkar	Chairperson (Principal)
2.	Shri D. R. Jitkar	Management representative, AISSMS
3.	Dr. Uday Deshmukh	IQAC Member (Industry)
4.	Mrs. Nanda Bakhle	IQAC Member (Parent stakeholder)
5.	Mr. Siddharth Kale	IQAC Member (Alumnus)
6.	Ms. Kshitija Abhang	IQAC Member (Student)
7.	Dr. Mrinalini Damle	IQAC coordinator
8.	Mr. P.N. Bhosale	Senior Administrative officer
9.	Dr. M.R. P. Rao	Faculty member
10.	Dr. S.V. Bhandari	Faculty member
11.	Dr. T.S. Chitre	Faculty member
12.	Dr. S.V. Gandhi	Faculty member
13.	Dr. S.V. Tembhurne	Faculty member
14.	Dr. M.M. Bandiwadekar	Invited member
15.	Dr. P.B. Deshpande	Invited member

The following points of the agenda were discussed in detail and following resolutions were passed.

Subject No. 1: Briefing on the minutes of last meeting

Resolution: The members were briefed on “Minutes of IQAC meeting dt. 26th Nov. 2021 and the “action taken report”.

Subject No. 2: To review status of “Academic Administrative Audit”, Students feedback on faculty performance, Results of SPPU exams –Even Sem 2020-21

Resolution: a) The final report of “Academic Administrative Audit” for 2020-21 was reviewed

b) Students feedback on faculty performance for odd semesters of 2021-22 was noted and appreciated.

c) Results of Term end exams of SPPU May 2021 exams were reviewed and appreciated.

Subject No. 3: To review status of MOU with pharmaceutical industry and proposal for AICTE ATAL

Resolution:

- a) To initiate the process of MOU with pharmaceutical industry for PG research projects.
- b) To draft the proposals for AICTE ATAL scheme after the thrust areas and eligibility criteria for 2022-23 are declared by AICTE.

Subject No. 4: To review status of up-gradation/installation of facilities

Resolution: It was noted that PC, Laptop, Motorized LCD screen and Back up for PCs were purchased from SPDP grant. Motorized LCD Screen installation in the auditorium is done. Total three 3 LCD Projectors, audio system facility for class rooms - purchase procedure is initiated. Library- Journal subscription process has been initiated. (Print and e Journals, N-List, INFLIBNET) Renewal process has been initiated for membership of Jaykar Library, Three journal related to Entrepreneurship development have been subscribed.

Subject No. 5: To review student development and placement activities.

Resolution: Student development activities in 2021-22 viz. Guest lectures organised, placement related ongoing activities, reaching out to alumni through ALMA SHINE portal was reviewed.

Subject No. 6: To know about faculty development webinars organised after Nov. 2021

Resolution: The brief reports on webinar organised in Jan and Feb 2022 was noted. It was resolved to apply for financial assistance to organise National seminar in collaboration with NAAC in the academic year 2022-23.

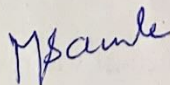
Subject No. 7: To decide mode of celebration of World Health Day

Resolution:

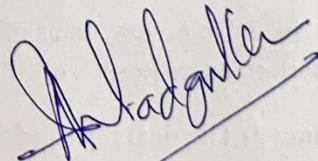
To initiate actions based on various options discussed in the meeting for celebration of World Health Day on 7th April 2022.

Subject No. 8: To review Academic calendar for 2021-22

Resolution: It was noted that activities planned were either rescheduled or completed as per the college academic calendar.



Dr. M.C. Damle
Coordinator



Dr. Ashwini R. Madgulkar
Chairperson



AISSMS

COLLEGE OF PHARMACY

IMPARTING EXCELLENCE IN EDUCATION & RESEARCH



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2F,12B recognition by UGC, Affiliated to Savitribai Phule Pune University
Accredited by NAAC with A Grade

Action Taken Report on the decisions of the third IQAC meeting held on 2nd March 2022

No.	Decision	Action Taken
1.	To initiate the process of MOU with pharmaceutical industry for PG research projects	Initiated
2.	To draft the proposals for AICTE ATAL scheme	Submitted to AICTE
3.	To apply for financial assistance to organise National seminar in collaboration with NAAC in the academic year 2022-23	Applied.
4.	To initiate actions based on various options discussed in the meeting for celebration of World Health Day on 7 th April 2022.	World Health Day celebrated.

Dr. M.C. Damle
Co-ordinator

Dr. Ashwini R. Madgulkar
Chairperson



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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 4(2021-22)

Date	Time	Venue
24 th May 2022	11.30 am	Online on Google Meet

The following committee members attended the meeting:-

Sr. No.	Name	Designation
1.	Dr. Ashwini R. Madgulkar	Chairperson (Principal)
2.	Shri D. R. Jitkar	Management representative, AISSMS
3.	Dr. Uday Deshmukh	IQAC Member (Industry)
4.	Mrs. Nanda Bakhle	IQAC Member (Parent stakeholder)
5.	Ms. Kshitija Abhang	IQAC Member (Student)
6.	Dr. Mrinalini Damle	IQAC coordinator
7.	Mr. P.N. Bhosale	Senior Administrative officer
8.	Dr. M.R. P. Rao	Faculty member
9.	Dr. S.V. Bhandari	Faculty member
10.	Dr. T.S. Chitre	Faculty member
11.	Dr. S.V. Gandhi	Faculty member
12.	Dr. S.V. Tembhurne	Faculty member
13.	Dr. M.M. Bandiwadekar	Invited member

The following agenda points were discussed in detail and following resolutions were passed.

Subject No. 1: Briefing on the minutes of last meeting

Resolution: The members were briefed on “Minutes of IQAC meeting dt. 2nd March 2022 and the “action taken report”.

Subject No. 2: To discuss “CO attainment for Even sem subjects”, Review of Students feedback on faculty performance (Even Sem) and “Result analysis” of SPPU odd semester exams in 2021-22

Resolution: a) The quantitative evaluation of attainment of Course outcomes to be done after the results of the University offline examination (Even Sem) is declared.

b) Students feedback on faculty performance for even semesters of 2021-22 was noted and appreciated.

c) Results of odd sem exams of SPPU (Dec 2021 exams) are awaited as final mark sheets. To complete the result analysis process after it is received.

Subject No. 3: In-House project competition, Research project competition SYNAPSE

Resolution:

- a) To organize in July 2022, a competition of In-house research projects completed by UG students in 2021-22.
- b) To organize SYNAPSE 2022: research project competition for Pharmacy students in Maharashtra in the academic year 2022-23.

Subject No. 4: Demonstration of teaching aides.

Resolution: It was noted that The big size screen 8*10 ' LCD projector screen and LCD Projector along with audio system-Collar Mikes and Hand mikes, speakers were installed in Auditorium. Demonstration of the same was organized to all teachers. (F.Y., S.Y., T.Y.and Final Yr. B.Pharm. classes.

Subject No. 5: Review Placement activities and students' achievements

Resolution: Students' achievements in various competitions were appreciated. It was noted that 10 students have been placed so far in 2021-22.

Subject No. 6: To know about faculty development, Academic calendar review, Plan for development of non-teaching staff

Resolution: To organize various National level faculty development programmes on various themes, in academic year 2022-23. In this regards, some proposals are already submitted to AICTE and NAAC for financial support. To organize One day National level FDP in collaboration with APTI in 2022-23.

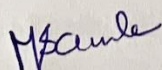
It was noted that in the current academic year 2021-2022 we have conducted two training programmes for Non-Teaching Staff. It was resolved to conduct two to three days full day offline training programmes for non-teaching staff in 2022-23.

Subject No. 7: Celebration of World Earth Day, Shri Shahu Maharaj's 100th death anniversary, Pharmacist Oath.

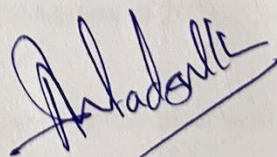
Resolution: It was noted : World Earth Day celebration was held on 22nd April 2022. Food and water feeders prepared from waste were installed to make campus bird-friendly. Tree plantation was also carried out at the medicinal garden.

b) Rajarshi Chhtrapati Shahu Maharaj 100th Death Anniversary on 06/05/2022 was celebrated by observing 100 second silence and paying standing gratitude at 10.00 AM in the campus

c) Pharmacist oath was taken by graduated students on occasion of celebrating 75th Year of Pharmacy Act and 75th Year of Independence of India



Dr. M.C. Damle
Coordinator



Dr. Ashwini R. Madgulkar
Chairperson



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Action Taken Report on the decisions of the third IQAC meeting held on 24th May 2022

No.	Decision	Action Taken
1.	To initiate the process of CO attainment calculation for courses in even semester	Initiated
2.	To draft and communicate the proposal for FDP in association with APTI	FDP conducted on 12 th Sept 2022
3.	Result analysis of Odd Semester exams of SPPU (Dec. 2021)	Completed.
4.	To organize competition of "In-house projects" completed in 2021-22	Conducted on 2 nd Sept 2022
5.	To organize SYNAPSE 2022: research project competition for Pharmacy students.	Work initiated for SYNAPSE scheduled on 18 th Nov. 2022
6.	To conduct two to three days full day offline training programmes for non-teaching staff	Details are being worked out.

M.C. Damle

Dr. M.C. Damle
Co-ordinator

Ashwini R. Madgulkar

Dr. Ashwini R. Madgulkar
Chairperson
Principal
AISSMS College of Pharmacy
Pune-1



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 1(2022-23)

Date	Time	Venue
8 th November 2022	11.30 am	Seminar Hall

The following committee members attended the meeting:-

Sr. No.	Name	Designation
1.	Dr. Ashwini R. Madgulkar	Chairperson (Principal)
2.	Shri D. R. Jitkar	Management representative, AISSMS
3.	Dr. Sadanand Kulkarni	IQAC Member (Industry)
4.	Mrs. Neeta Shitole	IQAC Member (Parent stakeholder)
5.	Dr. Jyutika Rajwade	IQAC Member (Local Society)
6.	Mr. Pravin Langare	IQAC Member (Alumnus)
7.	Ms. Pooja Salgar	IQAC Member (Student)
8.	Dr. Mrinalini Damle	IQAC coordinator
9.	Dr. M.R. Bhalekar	Faculty member
10.	Dr. S.V. Bhandari	Faculty member
11.	Dr. T.S. Chitre	Faculty member
12.	Dr. S.V. Gandhi	Faculty member
13.	Dr. S.V. Tembhurne	Faculty member
14.	Dr. P.B. Deshpande	Faculty member
15.	Dr. M.M. Bandiwadekar	Faculty member

The following agenda points were discussed in detail and following resolutions were passed.

Subject No. 1: Briefing on the minutes of last meeting

Resolution: The members were briefed on “Minutes of IQAC meeting dt. 24th May 2022 and the “action taken report”.

Subject No. 2: To discuss promoting Swayam MOOCs for various courses and to review curriculum related feedback.

Resolution: a) To encourage students to take up swayam MOOCs related to any course at UG/PG level

Subject No. 3: To review SSS 2021-22, CO-PO mapping, IKS related MOOCs, SPPU result analysis at even semester exams.

Resolution:

- a) Summary of SSS and result analysis was noted.
- b) To encourage students and staff for IKS related MOOCs eg. Yoga.
- c) To allot research guides for Final year B.Pharm. students in Sem -VII

Subject No. 4: To review results of In-house project competition and proposals submitted to funding agencies.

Resolution: It was noted that four proposals have been submitted so far in AY 2022-23.

Subject No. 5: To review weekly cleaning audit, training on usage of library resources and facility feedback.

Resolution: To monitor outcome of cleaning audit for better maintenance of infrastructure. It was noted that students are trained on usage of library resources and the feedback on facilities is satisfactory.

Subject No. 6: To review student progression, alumni contribution and Impact lecture series.

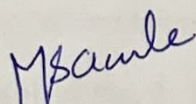
Resolution: It was noted that about 50% students from graduating batch have either been placed or taken up further education, Alumni are being appealed to contribute for student-institute development. Organisation of Impact lecture series funded by MoE was appreciated.

Subject No. 7: To know about faculty development, Academic calendar review, plan for AAA

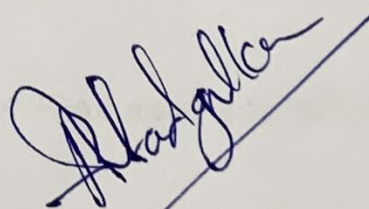
Resolution: To get AAA audited by external audit team. It was noted that two FDPs have been conducted so far (one in association with NAAC and other with APTI), activities as per academic calendar were reviewed.

Subject No. 8: To review planned/conducted activities and revised constitution of committee monitoring adherence to code of conduct.

Resolution: To install Smart Energy Monitoring Meter.



Dr. M.C. Damle
Coordinator



Dr. Ashwini R. Madgulkar
Chairperson



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Action Taken Report on the decisions of the third IQAC meeting held on 8th November 2022

No.	Decision	Action Taken
1.	To declare the research guides for research projects in Sem VII.	Done
2.	To encourage students to take up swayam MOOCs related to any course at UG/PG level	The mode of engaging the students in MOOCs is finalised.
3.	To encourage students and staff for IKS related MOOCs eg. Yoga	A few students have enrolled
4.	To monitor outcome of cleaning audit for better maintenance of infrastructure	Reviewed.
5.	To get AAA audited by external audit team	Scheduled.
6.	To install Smart Energy Monitoring Meter	Follow Up action with society office

Dr. M.C. Damle
Co-ordinator

Dr. Ashwini R. Madgulkar
Chairperson



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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 2(2022-23)

Date	Time	Venue
25 th Jan. 2023	3 pm	Seminar Hall

The following committee members attended the meeting:-

Sr. No.	Name	Designation
1.	Dr. Ashwini R. Madgulkar	Chairperson (Principal)
2.	Shri D. R. Jitkar	Management representative, AISSMS
3.	Dr. Sadanand Kulkarni	IQAC Member (Industry)
4.	Mr. Pravin Langare	IQAC Member (Alumnus)
5.	Ms. Pooja Salgar	IQAC Member (Student)
6.	Mr. P.N. Bhosale	Office Superintendent
7.	Dr. Mrinalini Damle	IQAC coordinator
8.	Dr. M.R. Bhalekar	Faculty member
9.	Dr. S.V. Bhandari	Faculty member
10.	Dr. T.S. Chitre	Faculty member
11.	Dr. S.V. Gandhi	Faculty member
12.	Dr. S.V. Tembhurne	Faculty member
13.	Dr. P.B. Deshpande	Faculty member
14.	Dr. M.M. Bandiwadekar	Faculty member

The following agenda points were discussed in detail and following resolutions were passed.

Subject No. 1: Briefing on the minutes of last meeting

Resolution: The members were briefed about “Minutes of IQAC meeting dt. 8th Nov. 2022 and the “action taken report”.

Subject No. 2: To discuss Measures to encourage students to take-up Swayam MOOCs.

Resolution: To mandate students of SY B Pharm, TY B Pharm and M Pharm to enrol for various courses offered by online platforms like SWAYAM, UEDEMY, UPGRAD, COURSESRA and others.

Subject No. 3: To review SPPU result analysis at even semester exams., Indirect attainment through CES(Course Exit Survey)

Resolution:

- Summary of result analysis was noted. Backlog exams of Sem-II are yet to be scheduled by SPPU. Remedial lectures to be scheduled for each subject.

- b) The mode of evaluating indirect attainment of Course outcomes through CES was noted and approved.

Subject No. 4: Review status of funding applications submitted till Dec 2022, Proposed funding applications in 2023, Review of "IIC activities", Review of research/review publications in 2022, Fund allocation to Innovation and Incubation Cell

Resolution: a) It was noted that 3 applications are under review (2 SERB, 1 RGST), one is rejected (AICTE-IKS) and one is provisionally accepted (SERB POWER)
b) DST SUPREME application to be submitted on 25th Jan 2023.
c) It was noted that IIC has conducted 4 seminars so far in 2022-23
d) It was noted that faculty have published 23 papers in calendar year 2022
e) It was approved upon discussion to propose a budget of about 3.25 Lakh for IIC related work in college annual budget. It was decided to initiate correspondence in this regard, with Hon. Secretary sir.

Subject No. 5: To review weekly cleaning audit, upgradation of facilities and 'genreal maintenance work', efforts to increase usage of library resources.

Resolution: To outcome of cleaning audit till Dec 2022 was discussed. The average cleaning score ranges from 2.48-2.78 out of five scale. All the peons were called and given instructed warning to improve the performance of cleanliness. It was noted that 40 new computers have been purchased, most of the general Maintenance work related to Plumbing, Electrical, Masson and carpentry work is complete. Remaining from second requisition has started, LAN and internet connectivity as required has been provided. Around 85% work is done. Library orientation program for the students of F.Y.B.Pharm and M.Pharm to be conducted to train on usage of library resources.

Subject No. 6: To review student progression and participation in sports-cultural events.

Resolution: It was noted that

- a) Progression: Data of students passed in 2021-22 : Students placed 20, successfully passing competitive exams 23, students went for higher education 21.
- b) Our students have participated and also won prizes at SPPU organized Swar-rang cultural competition at the University level. Also, our students will be participating sport events like Pharma cup in 2022-23

Subject No. 7: To know about faculty development, Academic calendar review, Appreciation of faculty based on self appraisal and students feedback in 2021-22, Development program for non-teaching staff.

Resolution: It was noted that two FDPs have been conducted in Dec 2022 (one in association with IHHI and other was International online FDP), activities as per academic calendar were reviewed. Based on PBA top scores, the following teachers were appreciated Dr. M.R. Bhalekar, Dr. S.V. Gandhi, Mrs. S.U. Kolhe. It was appreciated that the following teachers have scored more than 85% in students feedback in both the semesters of 2021-22: Dr. MR Bhalekar, Dr. MRP Rao, Mrs. SH Rao, Dr. MC Damle, Dr. TS Chitre, Dr. PB Deshpande, Mrs. KD Asgaonkar, Mrs. SM Patil, Mrs. AN Avalaskar, Dr. T Saldanha, Mr. OA Devade.

It was resolved to conduct development program for non-teaching staff in Feb/March 2023 depending upon exam schedule.

Subject No. 8: To review planned/conducted activities

Resolution: It was noted that

a) Voter registration camp was organized on dates 25/11/2022 and 05/11/2022 for students and staff. More than 150 new voters registered.

b) NSS Camp is planned between 28/01/2023 to 03/02/2023 at Vadki Grampanchayat.

c) KVIFF Film screening activity was not held at college as the program was organized Online by KVIFF

Subject No. 8: Any other point with Chairperson's permission

Resolution: Principal Dr. Ashwini Madgulkar informed that as per circular dated 13th Jan 2023, received from DTE, obtaining NBA accreditation is required. A correspondence in this regard is initiated with Hon. Secretary sir.



Dr. M.C. Damle
Coordinator



Dr. Ashwini R. Madgulkar
Chairperson



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Action Taken Report on the decisions of the 2nd IQAC meeting held on 25th January 2023

No.	Decision	Action Taken
1.	To encourage students to take up online courses like swayam MOOCs or any other online platform	Till 14 th March, 200 students of SY, TY B Pharm and M Pharm 4 th semester have enrolled for various courses.
2.	To arrange Remedial lectures for students failed in Sem –II exams of 2021-22	Remedial lectures scheduled and conducted.
3.	To include funding for IIC in college annual budget.	Process initiated to include this sub-point in annual budget.
4.	To conduct library orientation of newly admitted students.	All the newly admitted students were given training for effective utilization of following Library Learning resources : 1. Orientation session was conducted for UG and PG students about section-wise Structure of Library. 2. Circulations available in library, thesis and books and journal databases available. 3. About OPAC Software- Online Public Access Catalogue Software. 4. Current content index, Digital Library, e books, E journals, N-List etc. 5. All students were enrolled for e content resources and user name & password were shared with all for easy and effective access of Digital learning resources.
5.	To get AAA audited by external expert	Scheduled.
6.	To follow-up for approval and installation of Smart Energy Monitoring Meter	Smart energy meter is installed, to be demonstrated.
7.	To commence work for NBA accreditation	Work for NBA accreditation has been started with mail sent to NBA for User ID and Password. As well as Criteria wise Committees has been formed, conveyed and they have started with work

M Damle

Dr. M.C. Damle
Co-ordinator

Ashwini R. Madgulkar

Dr. Ashwini R. Madgulkar
Chairperson



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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 3(2022-23)

Date	Time	Venue
6 th Apr. 2023	3 pm	Seminar Hall

The following committee members attended the meeting:-

Sr. No.	Name	Designation
1.	Dr. Ashwini R. Madgulkar	Chairperson (Principal)
2.	Shri D. R. Jitkar	Management representative, AISSMS
3.	Dr. Sadanand Kulkarni	IQAC Member (Industry)
4.	Ms. Pooja Salgar	IQAC Member (Student)
5.	Mr. P.N. Bhosale	Office Superintendent
6.	Dr. Mrinalini Damle	IQAC coordinator
7.	Dr. M.R. Bhalekar	Faculty member
8.	Dr. S.V. Bhandari	Faculty member
9.	Dr. T.S. Chitre	Faculty member
10.	Dr. S.V. Gandhi	Faculty member
11.	Dr. P.B. Deshpande	Faculty member
12.	Dr. M.M. Bandiwadekar	Faculty member

The following agenda points were discussed in detail and following resolutions were passed.

Subject No. 1: Briefing on the minutes of last meeting

Resolution: The members were briefed about “Minutes of IQAC meeting” dt. 25th Jan. 2023 and the “action taken report”.

Subject No. 2: To follow up with students regarding the courses.

Resolution: To follow-up with B Pharm and M. Pharm. students to enrol for various courses offered by online platforms like SWAYAM, UEDEMY, UPGRAD, COURSESRA and others.

Subject No. 3: To review Remedial measures for students failing in backlog exams of Dec 2022 and to map “Contents beyond syllabus” to POs

Resolution:

- a) Remedial lectures to be scheduled for each subject after the result mark sheets of backlog exams are received.
- b) To instruct teachers to map attainment of certain PO to the contents taught beyond syllabus.

Subject No. 4: To review application for research grants so far calendar year 2023, Implementation of IPR policy, Review of publication status, PhD admission and thesis submissions

Resolution: a) It was noted that 05 new applications for SERB CRG are submitted in April 2023.

- b) The IPR policy has been approved by our legal advisor. To be circulated to all faculty members.
- c) It was noted that in 2022-23 so far we have 33 International and 04 national publications
- d) It was noted that The PhD admission round was held on 13 Feb 2023, in which 08 candidates were selected. RAC should evaluate their research proposal presentation. Two candidates have submitted the thesis one under Dr Ashwini Madgulkar and second under Dr Mangesh Bhalekar and evaluation process is underway at SPPU.

Subject No. 5: To review Design and Printing of Notice/display boards- for NAAC Inspection, weekly cleaning audit, procurement of Biometric machine for students in Library

Resolution: To procure Biometric machine for students in Library.

It was noted that the estimated total requirements have been approved. The average score at weekly cleaning audit has improved.

Subject No. 6: To review alumni contributions.

Resolution: It was decided to convert the monetary contribution that has been received from alumni into scholarships for meritorious students receiving no other scholarship.

It was noted that Alumni promised to help in the training and placement of the students as well as Industry Collaboration project where ever possible.

Subject No. 7: To know about faculty development, Academic calendar review, AAA and QIP

Resolution: It was noted that External Expert Dr. M.J. Patil, Principal, Marathwada Mitra Mandal's College of Pharmacy, Kalewadi, Pune. has been invited to review AAA 21-22. the college had organized Two-days state-level Quality Improvement Program workshop on "Research and Development Cell" under National Education policy 2020 on 6th to 7th Feb. 2023 which was sponsored by Savitribai Phule Pune University. The Research Development Workshop was planned for teachers and industry persons for developing additional skills in research design and methodology, grant applications, and manuscript writing. Around 70 Teaching faculties within the university and outside university and also Industry persons benefited from this workshop.

It was noted that five faculty members benefitted from Industry visit to Zuventus Healthcare on 28th March 2023 by observing R&D department and fruitful interactions with staff. The activities as per academic calendar have been completed.

Subject No. 8: To review Report on NSS Camp, Anubandh activities, Peer Expert lectures and LED light replacement.

Resolution: It was noted that NSS camp was organized during the period of 28th Jan to 3rd Feb 2023 at Wadki Village, Haveli Taluka, District-Pune. Various social activities were held with a sole view of rural development and value education.

b) Mega Seva Fair Expo was organized on 8th March 2023 (International Women's Day) in association with Seva-Sahyog (NGO) for Women Empowerment as well as 1000 Red Dot Bags were donated under "Urmi Project" as part of Anubandh activity

c) Peer Expert Lectures were organized between 08/03/2023 to 10/03/2023 on the topics related to NEP 2020

d) LED 20 W LED tubelights and 06 LED Bulbs were replaced in parking area of AISSMS College of Pharmacy, Pune under energy conservation measures.

M Damle

Dr. M.C. Damle
Coordinator

Ashwini R. Madgulkar

Dr. Ashwini R. Madgulkar
Chairperson



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Action Taken Report on the decisions of the 3rd IQAC meeting held on 6th April 2023

No.	Decision	Action Taken
1.	To follow up with the students to enrol for online courses like swayam MOOCs or any other online platform	255 students have completed "Value added" courses
2.	To inform teachers to map Content beyond syllabus to PO	Done
3.	To circulate IP policy to staff	The IP policy and the relevant forms to be filled are mailed to staff and they are advised to submit the filled forms to IP committee through which the process for filing will be coordinated.
4.	To frame scholarship policy at APGA (based on Alumni donation.)	Policy framed.

Dr. M.C. Damle
Co-ordinator

Dr. Ashwini R. Madgulkar
Chairperson



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 4(2022-23)

Date	Time	Venue
22 nd June 2023	3 pm	Seminar Hall

The following committee members attended the meeting:-

Sr. No.	Name	Designation
1.	Dr. Ashwini R. Madgulkar	Chairperson (Principal)
2.	Shri D. R. Jitkar	Management representative, AISSMS
3.	Dr. Sadanand Kulkarni	IQAC Member (Industry)
4.	Mrs. Neeta Shitole	IQAC Member (Parent Stakeholder)
5.	Ms. Pooja Salgar	IQAC Member (Student)
6.	Mr. P.N. Bhosale	Office Superintendent
7.	Dr. Mrinalini Damle	IQAC coordinator
8.	Dr. MRP Rao	Faculty member
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12.	Dr. S.V. Gandhi	Faculty member
13.	Dr. P.B. Deshpande	Faculty member
14.	Dr. M.M. Bandiwadekar	Faculty member

The following agenda points were discussed in detail and following resolutions were passed.

Subject No. 1: Briefing on the minutes of last meeting

Resolution: The members were briefed about “Minutes of IQAC meeting” dt. 6th Apr. 2023 and the “action taken report”.

Subject No. 2: To discuss new in house courses planned regarding instruments training.

Resolution: To schedule the training course for M. Pharm. Sem-II students under “In-house Instruments handling course”

Subject No. 3: Review of mapping of “content beyond syllabus” to Program Outcomes, SSS 2022-23, Result Analysis.

Resolution:

- Various activities (mapping to respective Program Outcomes) conducted by faculty and students were noted.

- b) The responses from students on "Student Satisfaction Survey 2022-23" were noted and appreciated.
- c) A common reason for low scores or failures at exams was observed to be "Low attendance". It was decided to propose "ERP module activation for Parents Login", which will enable parents to monitor their ward's attendance at college.

Subject No. 4: To discuss about Proposal of KAIROS IP LLP about industrial projects, availing paid services from BHAU Incubation regarding IIC activities, Conduct of IP workshop for teachers and Final year project competition.

Resolution: a) To start work with KAIROS IP LLP about industrial projects, since Hon. Secretary, AISSMS has approved the proposal.

- b) To get details of fees charged by BHAU which is a center in COEP for guidance and handholding of start-ups.
- c) To call quotations for Conduct of IP workshop for teachers
- d) As per the point of view quality enhancement in student project work, we have decided to implement the policy of "Best project award" to B.Pharm. students and guide henceforth.

Subject No. 5: To review Up gradation of Infrastructure facility

Resolution: Completed work of Facility up-gradation was noted as follows: The extension of LAN networking system, purchase of new computers, Coloring of animal house. To take up remaining facility up-gradation on priority viz. Purchase of Xerox machine, sanitary pad vending machine and incinerator.

Subject No. 6: To review placements so far in 2022-23.

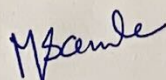
Resolution: It was noted and appreciated that 27 students have been placed so far with package range of 1.2 to 5.25 LPA.

Subject No. 7: To know about AAA 2022-23, Academic calendar review, and proposed Faculty reward for NPTEL course completion.

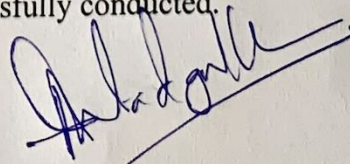
Resolution: a) It was decided to get review of AAA 21-22 as well as 2022-23 by external expert done soon. Activities were reviewed as per Academic calendar,
b) Every year our faculty enrol for courses of their choice offered by NPTEL/SWAYAM and submit certificates of qualifying exam. It was resolved to discuss in details in the next IQAC meeting about swayam fee reimbursement for teachers scoring $\geq 75\%$ marks in the Swayam examination.

Subject No. 8: To know about "Old Cloth Collection Drive and Eco Products Exhibition, Expert Lecture arranged on topic " Youth and Environment- Lessons to Learn" and World Environment Day.

Resolution: It was noted the said activities were successfully conducted.



Dr. M.C. Damle
Coordinator



Dr. Ashwini R. Madgulkar
Chairperson



AISSMS

COLLEGE OF PHARMACY

IMPARTING EXCELLENCE IN EDUCATION & RESEARCH



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Action Taken Report on the decisions of the 4th IQAC meeting held on 22nd June 2023

No.	Decision	Action Taken
1.	To schedule the training course for M.Pharm. Sem-II students	Scheduled and conducted.
2.	To get ERP module activated for Parents login.	Correspondence with ERP vendor shows that it is not feasible.
3.	To start work on industrial projects with KAIROS IP LLP	Kept on hold till "Terms and Conditions" are finalised.
4.	To organise IP workshop for teachers	Comparative statement of received Quotations has been forwarded to Society Office.
5.	To implement "Best Project Award" scheme.	Best project at Sem VIII, awarded in each of the five domains
6.	To take up facility up-gradation	In-process.
7.	To get evaluation of Academic Administrative Audit done by Expert	Correspondence is being done to get convenient dates from External expert.

M Damle

Dr. M.C. Damle
Co-ordinator

Ashwini R. Madgulkar

Dr. Ashwini R. Madgulkar
Chairperson